



**CONSOLIDATED HEALTH AND HUMAN SERVICES BOARD
REGULAR MEETING MINUTES**

THURSDAY, SEPTEMBER 5, 2019 – 6:00 PM

Call to Order / Invocation / Pledge of Allegiance

The Stanly County Consolidated Health and Human Services Board met on Thursday, September 5, 2019 at 6:00 PM in the Commissioners Meeting Room.

Attendee Name	Title	Status	Arrived
Nancy Smoak	Board Member	Absent	
Joan Eudy	Board Member	Present	
Ric Cain	Board Member	Present	
Beth Thomas	Board Member	Present	
Tom Norwood	Board Member	Present	
James Marshall	Board Member	Absent	
Shirley D Lowder	Board Member	Present	
Amy Jordan	Board Member	Present	
Georgette Edgerton	Board Member	Absent	
Caroline Sawyer	Board Member	Absent	
Larry Gibson	Board Member	Absent	
Mike Barbee	Commissioner	Present	
Tommy Jordan	Commissioner	Present	
Jann Lowder	Board Member	Present	
Elizabeth Teal	Board Member	Absent	
Michael A Williams	Board Member	Present	
TJ Smith	Board Member	Present	
Laura Harbeson	Board Member	Present	

Chair Jann Lowder called the meeting to order with Dr. Joan Eudy leading the invocation and pledge of allegiance.

Adoption of Agenda

With no amendments to the agenda, Dr. Norwood moved to approve the agenda as presented with a second by Shirley Lowder. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tom Norwood, Board Member
SECONDER:	Shirley D Lowder, Board Member
AYES:	Eudy, Cain, Thomas, Norwood, Lowder, Jordan, Barbee, Jordan, Lowder, Williams, Smith, Harbeson
ABSENT:	Smoak, Marshall, Edgerton, Sawyer, Gibson, Teal

Introduction of New Staff

Mrs. Dolly Clayton introduced Crystal Patterson, who has been employed with D.S.S. for over four years, has been promoted to Adult Protective Services Social Worker and will begin those duties September 9th. She also introduced Brian Weir, who has been employed since June, 2018 as a Social Worker in Child Protective Services (CPS), has accepted the newly established position of on-call social worker with CPS .He is currently in the process of transferring his daytime case load over to other workers, and will be doing evening and weekend work in this new role.

Scheduled Agenda Items

1. Proclamation: Eligibility Workers' Month: September 2019 - ACTION REQUIRED

Mrs. Dolly Clayton presented the proclamation declaring the month of September 2019 as "Eligibility Workers' Month" for board consideration. After reading the proclamation, she requested Board approval of it.

A motion was made by Dr. Norwood with a second by Mike Williams for approval of the proclamation. The motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tom Norwood, Board Member
SECONDER:	Michael A Williams, Board Member
AYES:	Eudy, Cain, Thomas, Norwood, Lowder, Jordan, Barbee, Jordan, Lowder, Williams, Smith, Harbeson
ABSENT:	Smoak, Marshall, Edgerton, Sawyer, Gibson, Teal

2. Annual Communicable Disease Report (Accreditation Activity 2.4)

Patricia Hancock, RN, Director of Nursing at the Stanly County Health Department, presented the annual Communicable Disease Report for Stanly County and provided a handout with disease statistics to board members for fiscal year July 1, 2018 through June 30, 2019, also, attached were CD reports from 2015 through 2018 for comparison. She stated a total of 637 possible communicable diseases were reported and investigated. Mrs. Hancock allowed time for comments and fielded questions from board members and was thanked for her presentation.

3. NC Institute of Public Health Organizational Assessment of Local Health Department Clinic Flow

Patricia Hancock used a powerpoint presentation to present the Organizational Assessment which was conducted between March 2019 and May 2019. She explained the Health Department contracted with the North Carolina Institute of Public Health (NCIPH) to conduct an organizational assessment looking specifically at the clinic services area to evaluate the efficiency and flow to determine and recommend

improvements to increase efficiencies. She explained that the findings showed that there were very few things the clinic is not efficient in doing. She then reviewed the findings and recommendations for improvement with the board and allowed time for comments and questions.

4. Presentation of the 2018 Stanly County Community Child Protection Team Report

Mrs. Dolly Clayton, using a slide presentation, presented the Stanly County Community Child Protection Team (CCPT) Activity report. She discussed the programs purpose of identifying deficiencies in the child welfare system, advocating for changes and promoting child well-being, and increase public awareness. The CCPT meets in conjunction with the Stanly County Child Fatality Prevention Team (CFPT) on a quarterly basis. The team members review specific cases related to suspected abuse or death and discuss with community partners and produce possible recommendations for law or policy changes. The CCPT Annual Report is presented to the Health and Human Services Board, the Board of County Commissioners and a report to the NC Division of Social Services. Mrs. Clayton allowed time for questions and comments.

5. 2018 Stanly County Child Fatality Prevention Team Activity

Mr. David Jenkins reviewed the PowerPoint presentation of the 2018 Stanly County Child Fatality Prevention Team (CFPT) Activity report. He shared the team's purpose is to review child fatalities of children under the age of 18 and reside in Stanly County at the time of their death. The team meets quarterly in conjunction with the CCPT team with the goal being to reduce the number of child deaths by identifying deficiencies in delivery of services to children, make and carry out recommendations for changes that will prevent future child deaths and promote understanding of causes of child deaths. The CFPT annual report is presented to the Health and Human Services Board, the Board of County Commissioners and to the State Child Fatality Prevention Team.

He also shared the names of CFPT Board members who will be presented for recommendation of appointment at the September 9th County Commissioner's meeting then allowed time for comments and questions.

6. Rural Communities Opioid Response Program Implementation Grant - \$1,000,000 (Accreditation Activity 12.2, 39.1) - ACTION REQUIRED

Jennifer Layton, Human Services Resource Specialist at the Health Department, addressed the board and provided a powerpoint presentation to announce the Health Department was awarded the Rural Communities Opioid Response Program Implementation Grant in the amount of \$1,000,000.00 by the Health Resources and Services Administration (HRSA), an agency of the U.S. Department of Health and Human Services. She shared that we were one of three Health Departments in the entire nation awarded this money, with the other recipients being universities and medical centers. A detailed budget narrative was included in the board members packet, which Ms. Layton reviewed in addition to detailing the other requirements within the grant guidelines. Time was allowed for comments and questions.

Chair Jann Lowder asked for a round of applause for this successful grant funding award and appreciation to Jennifer Layton's hard work in obtaining it.

A motion was made by Michael Williams to accept the funding of \$1,000,000.00 for the Rural Communities Opioid Response Program Grant with a second by Dr. Amy Jordan. Motion approved unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael A Williams, Board Member
SECONDER:	Amy Jordan, Board Member
AYES:	Eudy, Cain, Thomas, Norwood, Lowder, Jordan, Barbee, Jordan, Lowder, Williams, Smith, Harbeson
ABSENT:	Smoak, Marshall, Edgerton, Sawyer, Gibson, Teal

D.S.S. Updates

A. DSS Report of Services - July 2019

Mrs. Dolly Clayton states that revenue is at 7% and expenditures at 7% through July,2019 and reviewed the DSS Report of Services included in the Board Member's packet. She pointed out they are seeing an increase in guardianship cases and foster care. She shared that in preparation for shelter operations, all DSS staff have completed the American Red Cross Shelter fundamental training and assigned to a team.

Mrs. Clayton wanted to recognize staff for their hard work and shared the following accomplishments: The Department experienced a Medicaid representative visit and case review receiving "great performance" results; Work First received a Technical Assistant visit which was primarily for training purposes due to new staff, to ensure they are properly trained; Day Care subsidies assistance review was conducted and no corrective actions were received; Child support quality review was conducted and found they are performing at 98%; FNS Management Evaluation Review completed for USDA, which resulted in some findings that staff are working on. She explained they have had staffing issues and challenges with NCFast.

She informed the Board that Medicaid transformation has been put on hold, explaining that the first roll out for select counties (not Stanly) was to begin November 1st and the second roll out February 1, 2020. Now all counties will roll out February 1, 2020. She shared a handout with board members stating the five plans with a breakdown of coverage which she feels will help Medicaid recipients in choosing a plan. Also in August, they recognized "Child Support Workers' Month" by honoring child support staff with an ice cream social.

Health Department Updates

A. HD - Expenditures & Revenue Report - July 2019

Mr. David Jenkins states the Health Department is processing payments for FY2018-19 and as of right now, we are at 90% in revenues and expenses. He hopes by the October meeting to be able to give an update on fund balance, specifically home health.

B. Activities Summary - July 2019 / FY2018-19

He reviewed the Activities Summary report for July 2019, noting that FY2018-19 Activities Summary was included for comparison. He pointed out that the total for vital statistics on page 33 was not included and should be 95, and the total for Environmental Health should be 506.

Consolidated Human Services Updates

Mr. David Jenkins shared a handout on severe pulmonary disease related to vaping which he gathered through a webinar that was conducted by the Department of Public Health last week. He noted the key take away from this is they're seeing a lot of lung damage from vaping and youth vaping is up in high

school age kids by 894% since 2017 and 430% in middle school age kids. After discussion, Mr. Jenkins shared he fears this will be the next public health issue to address.

Mr. Jenkins announced that the 501c3 designation had been approved and Stanly Community Resources now exist so the next funding opportunity for Federally Qualified Health Center becomes available for application, we will be ready to apply.

Adoption of Consent Agenda

A motion was made by Commissioner Jordan with a second from TJ Smith to approve the consent agenda as presented. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tommy Jordan, Commissioner
SECONDER:	TJ Smith, Board Member
AYES:	Eudy, Cain, Thomas, Norwood, Lowder, Jordan, Barbee, Jordan, Lowder, Williams, Smith, Harbeson
ABSENT:	Smoak, Marshall, Edgerton, Sawyer, Gibson, Teal

A. HHS Meeting Minutes 8/01/19 - ACTION REQUIRED

B. Revised - Accounts Receivables & Bad Dept Report (Accreditation Activity 33.6) - ACTION REQUIRED

Public Comments

Debbie Bennett, Health Department Educator, was in attendance and wanted to congratulate Jennifer Layton on how extremely hard she had worked on the opioid grant.

Adjournment

A motion was made by Dr. Amy Jordan with a second by TJ Smith to adjourn. Motion carried unanimously.