



**CONSOLIDATED HEALTH AND HUMAN SERVICES BOARD
REGULAR MEETING MINUTES**

THURSDAY, AUGUST 1, 2019 – 6:00 PM

Call to Order / Invocation / Pledge of Allegiance

The Stanly County Consolidated Health and Human Services Board met on Thursday, August 1, 2019 at 6:00 PM in the Health and Human Services Auditorium.

Attendee Name	Title	Status	Arrived
Nancy Smoak	Board Member	Present	
Joan Eudy	Board Member	Present	
Ric Cain	Board Member	Present	
Beth Thomas	Board Member	Present	
Tom Norwood	Board Member	Present	
James Marshall	Board Member	Present	
Shirley D Lowder	Board Member	Present	
Amy Jordan	Board Member	Present	
Georgette Edgerton	Board Member	Absent	
Caroline Sawyer	Board Member	Present	
Larry Gibson	Board Member	Present	
Mike Barbee	Commissioner	Present	
Tommy Jordan	Commissioner	Present	
Jann Lowder	Board Member	Absent	
Elizabeth Teal	Board Member	Present	
Michael A Williams	Board Member	Absent	
TJ Smith	Board Member	Present	
Laura Harbeson	Board Member	Present	

Vice Chair Dr. Amy Jordan, in the absence of Chair Jann Lowder, called the meeting to order and presided over the meeting, with Commissioner Tommy Jordan leading the invocation and pledge of allegiance.

Oath of Office

1. Oath of Office - Thomas Edwin Smith, III (TJ) and Laura Harbeson

Thomas Edwin (TJ) Smith, III and Laura Harbeson participated in a swearing in ceremony where each took their oaths of office.

Adoption of Agenda

With no amendments to the agenda, Dr. Norwood moved to approve the agenda as presented with a second by Dr. Marshall. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tom Norwood, Board Member
SECONDER:	James Marshall, Board Member
AYES:	Smoak, Eudy, Cain, Thomas, Norwood, Marshall, Lowder, Jordan, Sawyer, Gibson, Barbee, Jordan, Teal, Smith, Harbeson
ABSENT:	Edgerton, Lowder, Williams

Introduction of New Staff

Mrs. Dolly Clayton introduced the following new staff: Rhonda Horton, started July 1st as a Human Resource Aid in Adult Services; Marva Lyles started work June 20th, as a Caseworker in Families' and Children's Medicaid; Jennifer Ridenhour, started July 8th as a caseworker in Food and Nutrition Services; Jocelyn Hayes, previously worked with the Child Protective Services unit and started August 1st with Day Care/Work First Unit as an employment services Social Worker; Montangeous (Tan) Lilly, started June 18th as a Social Worker with Child Protective Services; Maria Jefferson, started July 15th as a Social Worker with Child Protective Services; Melissa Wilkerson, started July 22nd as a Social Worker with Child Protective Services.

Mr. Jenkins introduced Araceli Mondragon, who started June 3rd as the Program Coordinator for Healthy Beginnings and Hilary Almond, who began work July 22nd as a Processing Assistant IV in the clinic area.

Scheduled Agenda Items

1. Home Health Quarterly Report

Patricia Hancock, RN presented the Home Health 2nd Quarter report. She reviewed the handout presented to board members and gave a brief summary regarding caseload and home health visits by discipline. She stated they have two vacant nursing positions which they are actively recruiting for. She also explained their chart audit review, which met 93% accuracy and reviewed the plan of correction to meet the benchmark of 95%. In conclusion, she shared that there was no Advisory Board meeting in April or July due to low participation but the July meeting has been rescheduled for August 13, 2019.

2. 2018-2022 Strategic Plan Update (Accreditation Activity 15.1)

Jennifer Layton, Human Resource Program Specialist, provided a brief update on the 2018-2022 Strategic Plan. She reviewed the priorities, achievements, challenges and action items related to the Strategic Plan. Also, she explained that the Strategic Plan is a living document which is constantly evolving with updates.

D.S.S. Updates

A. DSS Report of Services - May 2019

B. DSS Report of Services - June 2019

After stating that reports for May and June were included due to no meeting in July, Mrs. Dolly Clayton shared that revenue is at 81% and expenditures at 85% through June, 2019. She reviewed highlights and pointed out that there were 56 children in foster care at some point over the year, with the previous year being 40. She shared that an article pertaining to DSS in which she provided information regarding the Work First program was recently in the newspaper, and she would be happy to provide a copy to interested board members. She also spent the past couple days in Hickory attending the Social

Services Institute and shared inspirational quotes on leadership from keynote speaker Colonel Joseph McClung.

Health Department Updates

A. FY18-19 Expenditures & Revenue Report - May-June 2019 (Accreditation Activity 33.6)

Mr. Jenkins, after explaining the new format, reviewed the Expenditures and Revenue Report included in the packet which is through June, 2019. He explained we will have correct year end totals once all the expenses and revenues are calculated through June, 2019.

B. 1350 : Activites Summary - May-June 2019

Mr. David Jenkins reviewed the Activities Summary Report through June, 2019. He pointed out one error on page two, average dental patients per day should be 34.57 and not 414.85.

Mr. Jenkins shared that the North Carolina Institute for Public Health (NCIPH) came out and conducted an organizational review. The results will be provided to the staff next week. The plan will be to come up with action items to improve clinic efficiency which he will present to the board.

The 501c3 paperwork has been sent to the IRS, which means having this step in place will help facilitate our application process for Federally Qualified Health Center (FQHC) designation when the next funding opportunity is made available.

Medicaid contracts continue for prepaid health plans, as we prepare for Medicaid transformation. The smoke free / tobacco free resolution was originally on the agenda, but pulled in order for the county manager to review further and discuss with commissioners. Lastly, he shared that some Animal Control policies and procedures were being reviewed and updated.

Consolidated Human Services Updates

There will be an All-Staff meeting on Tuesday, August 20th for Health and Human Services. Jennifer Layton will provide an update on the Strategic Plan at that time for staff.

Adoption of Consent Agenda

A motion was made by Larry Gibson with a second by Commissioner Jordan to approve the consent agenda as presented. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Gibson, Board Member
SECONDER:	Nancy Smoak, Board Member
AYES:	Smoak, Eudy, Cain, Thomas, Norwood, Marshall, Lowder, Jordan, Sawyer, Gibson, Barbee, Jordan, Teal, Smith, Harbeson
ABSENT:	Edgerton, Lowder, Williams

A. FY18-19 Account Receivables and Bad Debt Report (Accreditation Activity 33.6)

B. Energy Program Outreach Plan

C. Community Health Grant - \$150,000, year 2

D. Dental Clinic - Duke Endowment Grant - \$95,000.00, year 2

Public Comments

There were no comments from the public.

Adjournment

A motion was made by Larry Gibson, seconded by Nancy Smoak to adjourn. Motion carried unanimously.