



**CONSOLIDATED HEALTH AND HUMAN SERVICES BOARD  
REGULAR MEETING MINUTES**

THURSDAY, FEBRUARY 7, 2019 – 6:00 PM

**Call to Order / Invocation / Pledge of Allegiance**

The Stanly County Consolidated Health and Human Services Board met on Thursday, February 7, 2019 at 6:00 PM in the Commissioners Meeting Room.

Attendee Name	Title	Status	Arrived
Nancy Smoak	Board Member	Present	
Boyd Huneycutt	Board Member	Present	
Joan Eudy	Board Member	Present	
Ric Cain	Board Member	Present	
Beth Thomas	Board Member	Present	
Tom Norwood	Board Member	Present	
James Marshall	Board Member	Present	
Shirley D Lowder	Board Member	Present	
Amy Jordan	Board Member	Absent	
Georgette Edgerton	Board Member	Present	
Caroline Sawyer	Board Member	Absent	
Larry Gibson	Board Member	Present	
Mike Barbee	Commissioner	Present	
Tommy Jordan	Commissioner	Absent	
Jann Lowder	Board Member	Present	
Elizabeth Teal	Board Member	Present	
Michael A Williams	Board Member	Present	

Chair Lowder called the meeting to order, led the Invocation and the Pledge of allegiance.

Staff members present: G. David Jenkins, Dolly Clayton, Teri Bowers, Debbie Bennett, Jennifer Layton, Wendy Growcock, Patricia Hancock, Debbie Bailey, Becky McKeon, Mary Ann Springer, Allison Dick, Andrea Kepp, Denise Burns, Elizabeth Saville, Janie Hopkins, Julie Burris, Becky McKeon, Tracey Presson, Margaret Kirkman, Donna Turner.

**Adoption of Agenda**

Chair Lowder requested that Introduction of New Staff be added as item #1 to the agenda and move item #6 Proclamation to item #2.

Dr. Tom Norwood moved to approve the agenda as amended and was seconded by Dr. James Marshall. The motion passed by unanimous vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Norwood, Board Member
<b>SECONDER:</b>	James Marshall, Board Member
<b>AYES:</b>	Smoak, Huneycutt, Eudy, Cain, Thomas, Norwood, Marshall, Lowder, Edgerton, Gibson, Barbee, Lowder, Teal, Williams
<b>ABSENT:</b>	Jordan, Sawyer, Jordan

**Scheduled Agenda Items**

**1. 1145 :Introduction of New Staff**

Mrs. Dolly Clayton introduced Margaret Kirkman who began work at D.S.S. on February 1st as a part-time processing assistant.

**2. Proclamation: Social Work Month 2019 - Action Required**

Mrs. Dolly Clayton, Social Services Director, presented a proclamation seeking the boards approval to declare March, 2019 “Social Work Month”. Mrs. Clayton stated this year’s theme is “*Elevate Social Worker*” and the campaign was developed to educate the public on the contributions social worker’s make to our society. Dr. Tom Norwood moved to approve the proclamation as presented with a second by Shirley Lowder. Motion carried unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Norwood, Board Member
<b>SECONDER:</b>	Shirley D Lowder, Board Member
<b>AYES:</b>	Smoak, Huneycutt, Eudy, Cain, Thomas, Norwood, Marshall, Lowder, Edgerton, Gibson, Barbee, Lowder, Teal, Williams
<b>ABSENT:</b>	Jordan, Sawyer, Jordan

**3. 1158 : Opioid Misuse Update**

Jennifer Layton, Human Services Planner at the Health Department, introduced Delton Russell who is the first Executive Director of Will’s Place, which is a local recovery/resource center. Mr. Russell explained they offer assistance to individuals and families who reach out to them for help to navigate the process in seeking treatment. Mr. Russell explained they are trying to take things to another level by expanding services to include whole person wellness, hiking groups and other activities.

After a period for questions and comments, Mr. Russell was thanked for his presentation.

**4. Dental Health - Duke Endowment Grant - Action Required (Accreditation Activity 25.2, 39.1, 10.4, 12.2)**

Dr. Mindy Turner, Pediatric Dentist with the Stanly County Dental Clinic presented a slide presentation on the Duke Endowment Grant which they were awarded. Dr. Turner explained Stanly County Dental Clinic was selected as part of a study of 8 school-based oral health programs in both North and South Carolina with the goal to evaluate each program to determine the effectiveness in improving dental outcomes in school children. She explained this is a three phase grant, receiving \$65,000 each year with year one being readiness, year two implementation and year three continuation. This grant is a sealant project and will target middle school students in sixth and seventh grades and will provide funding to establish a part-time dental hygienist to coordinate the project.

After the presentation, Dr. Turner entertained questions from board members. Board member Larry Gibson moved that the board approve acceptance of the Duke Endowment funds in the amount \$65,000 per year for three years, with a second by Boyd Huneycutt. The motion carried unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Larry Gibson, Board Member
<b>SECONDER:</b>	Boyd Huneycutt, Board Member
<b>AYES:</b>	Smoak, Huneycutt, Eudy, Cain, Thomas, Norwood, Marshall, Lowder, Edgerton, Gibson, Barbee, Lowder, Teal, Williams
<b>ABSENT:</b>	Jordan, Sawyer, Jordan

**5. Tobacco Policies - (Accreditation Activity 30.10)**

Mrs. Wendy Growcock, Health Educator at the health department, provided handouts to board members in discussion of our current tobacco policies and presented other options for the board to consider. She shared that after a presentation at last month's board meeting, concerns for adopting a county ordinance to become smoke or tobacco free were raised combined with concern that the leading cause of death in Stanly County are heart disease, cancer, copd and stroke which tobacco use is the highest contributing risk factor. Mrs. Growcock presented information on tobacco policies used in surrounding municipalities and discussed options the board can take to install tobacco or smoke free ordinances.

After questions and discussions among board members, they agreed to look over the materials given to them and make a decision regarding updated policies/ordinances at a later date.

**6. Home Health Quarterly Report**

Debbie Bailey, RN and Home Health supervisor presented the FY2018-19 quarterly report. Mrs. Bailey shared information on chart audits and shared they had an accuracy rate of 94% with a benchmark of 95%. She applauded her staff for receiving a five star agency rating and explained that they are the only agency in the county that provides speech therapy and have been overwhelmed with referrals.

After questions and comments from the board, Mrs. Bailey was thanked for her presentation.

**7. Home Health Overview / Discussion**

Mr. David Jenkins introduced Mr. Gary Massey, CPA and Director with CliftonLarsonAllen, LLP. Mr. Massey used a slide presentation and handout to provide information on the challenges of the Stanly County Home Health Department. Medicare system changes, competition and referrals are among the concerns that the department is facing. Market Share Analysis and Financial overview was also shared, which showed significant reduction in fund balance over the last six years. Mr. Massey shared three options that could be considered which include; 1. Make no changes until the Fund Balance is depleted. 2. Invest county dollars to remain viable. 3. Sale.

After questions and discussion by board members, Mr. Massey was thanked for his presentation. Home Health staff and spouses were in attendance and several spoke on behalf of home health.

After the presentation, Shirley Lowder voiced concern regarding the quarterly report presented by Debbie Bailey and the amount of information included in the report and agreed that they would like to see a more streamlined report. After discussion, a motion was made by Michael Williams and seconded by Shirley Lowder for Home Health to work with the Health Director to streamline the quarterly report to report only necessary information. Motion carried unanimously.

### **D.S.S. Updates**

Mrs. Dolly Clayton reviewed the D.S.S. Report of Services stating revenue is at 33% and expenditures at 43% through December, 2018. She shared that a sibling set adoption had occurred in December which was very exciting. Mrs. Clayton states they are continuing to post openings for vacant positions and shared the federal government shutdown is over but the agency is still feeling the impact due to early issuance of February food and nutrition benefits, and recipients asking for help who didn't budget appropriately.

Mrs. Clayton took a moment to recognize her staff for their hard work regarding a Medicaid Eligibility Determination Timeliness Report that went to the General Assembly indicating that the total average processing time for Medicaid applications for 2018, was 24 days, and they were processed timely 95% of the time. This is significant because they are one of only 26 counties in the state that were processing in this timely manner each month in 2018. She also reviewed other agency highlights: offered day care services for 20 clients from the waiting list; Child welfare intake and assessment will be moved into NCFast effective in March; Child Welfare in-home and out-of-home services and foster home licensing will be rolled into NCFast in May and June, permanency planning, foster care, adoptions and LINX will also go live. Mrs. Clayton states her staff are receiving training now and will continue training in preparation of these changes, and shared how proud she is of staff for the great work they are doing in preparing for these changes. Finally, Mrs. Clayton shared that beginning next week, she will have a UNC Chapel Hill MSW student who will be interning with her and Adult Protective Services.

Mrs. Clayton entertained questions and comments from board members.

### **A. D.S.S. Report of Services - Dec 2018**

#### **Health Department Updates**

Mr. Jenkins shared that revenue is at 50%, highlighting Animal Control revenue is at 59% which he attributes to the increased adoption rates thanks to the Rescue/Adoption Coordinator who's efforts have helped tremendously. Expenses are at 45% with general health being lower at 43% which may be contributed to the increase in patient numbers due to the Community Health grant we received. Mr. Jenkins praised clinic staff for their hard work and diligence with these increased patient numbers and commented the clinic saw a total of 250 new patients in 2018, which the grant started July 1, 2018, and they are in the process of applying for funds for year two. The Health Department is expecting to receive the 10% that is withheld for cost settlement which will be for state FY15, 16 & 17 and expected to be around \$192,000.00, hopefully receiving by the end of this fiscal year.

Mr. Jenkins updated the board on the potential application to be designated a Federally Qualified Health Center (FQHC), stating due to a less than desirable scoring number, the Health Department is not going to apply at this time but potentially apply next funding period.

Medicaid managed care regions have been selected with Carolina Complete Health, Inc., will be our designated pre-paid health plan. Also, the health department is still working on credentialing with Blue Cross Blue Shield.

Finally, he shared that there has been increased flu activity and if you haven't gotten a flu shot, you should still do so. Ebola Virus activity has increased in the Democratic Republic of Congo (Africa) with 668 cases and 410 deaths. There has been mass vaccinations and threat of global spread is low at this time.

**A. Health Department FY18-19 Expenditures and Revenue Report (Accreditation Activity 33.6)**

**B. Activities Summary Stanly County Health Department, Dec 2018**

**Consolidated Human Services Updates**

Mr. Jenkins shared that he, Mrs. Clayton and Mr. Todd Lowder, Facilities Management Supervisor, will be meeting with Pinnacle Architecture on Monday, February 11th to discuss Health and Human Services design, demo and remodel. He also stated the need to select a budget committee and determine a date to meet. We receive our budgets on March 14th and will be due on April 12th. Chair Lowder asked for volunteers to serve on the committee; Larry Gibson, Michael Williams, Ric Cain and Chair Lowder volunteered and a meeting date of April 5th was chosen.

Also, Mr. Jenkins states that he will be providing orientation for board members at the March meeting and asks that any member who would like a brief tour of both Health and D.S.S. to arrive at 5:00 p.m.

**Adoption of Consent Agenda**

A motion was made by Nancy Smoak with a second by Shirley Lowder. Motion carried unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Nancy Smoak, Board Member
<b>SECONDER:</b>	Shirley D Lowder, Board Member
<b>AYES:</b>	Smoak, Huneycutt, Eudy, Cain, Thomas, Norwood, Marshall, Lowder, Edgerton, Sawyer, Gibson, Barbee, Lowder, Teal, Williams
<b>ABSENT:</b>	Jordan, Jordan

**I. Consolidated Health and Human Services Meeting Minutes - 01/03/19**

**II. Healthy Beginnings Grant Funds Acceptance - (Accreditation Activity 39.1, 12.2, 10.4)**

**Public Comments**

**Adjournment**

A motion was made to adjourn by Boyd Huneycutt seconded by Georgette Edgerton to adjourn. Motion carried unanimously.