



STANLY COUNTY CONSOLIDATED HUMAN SERVICES BOARD

*September 06, 2018
Meeting Minutes*

Welcome and Call to Order:

The Stanly County Consolidated Human Services Board met on Thursday, September 6th, 2018 at 6:00 p.m. in the Stanly County Commissioners Meeting Room. Chair Lowder called the meeting to order and welcomed everyone in attendance. Calvin Lloyd delivered the invocation and led the pledge of allegiance. Board members present were: Jann Lowder, Chair, Ric Cain, Boyd Huneycutt, Georgette Edgerton, Calvin Lloyd, Dr. Tom Norwood, Shirley Lowder, Dr. Amy Jordan, Nancy Smoak, Dr. James Marshall, Caroline Sawyer, Paige Emerson, Dr. Joan Eudy and Larry Gibson. Members absent: Gene McIntyre, Vice Chair, Beth Thomas, and Dr. Dianne Daniels. Staff Present: G. David Jenkins, Health and Human Services Director, Dolly Clayton, Director of Social Services, David Ezzell, Debbie Bennett, Patricia Hancock, Jackie DeSantis, Jennifer Layton, Emily Mauldin, Alisia Diggs, Jennifer Deges and Teri Bowers. Chair Jann Lowder took a moment to address the board regarding some concerns regarding the length of some of the board meetings. She stressed that very few members have served on both boards and with this being a combined board now, there may be more questions and discussions that take place. She explained that staff in attendance to present at the meetings has already put in a whole day of work and asked for a motion to excuse staff members after their presentation if they have no further business.

Adoption of Agenda:

With no adjustments to the agenda, Nancy Smoak moved to approve it as presented with a second by Shirley Lowder. Motion carried unanimously.

Approval of the August 2nd, 2018 Consolidated Human Services Board Minutes:

Chair Lowder presented the August 2nd Consolidated Human Services Board Meeting minutes for consideration of approval.

Motion: After review of the August 2nd, 2018 meeting minutes, Larry Gibson moved they be approved as written with a second by Dr. James Marshall. Motion carried unanimously.

Adoption of Consent Agenda:

None

Public Comments:

There were no general public members in attendance requesting to speak to the board.

Introduction of New Staff

Mrs. Dolly Clayton introduced three new staff members of D.S.S. Emily Mauldin began employment as a Social Worker II (Intake) on August 27th, 2018, Alisia Diggs started in her role as a CAP/DA Social Worker on September 4th, 2018 and Jennifer Deges began employment as an Income Maintenance Worker II in Family and Children's Medicaid on September 4th, 2018. Mrs. Clayton also introduced Karen Wojcik, who currently serves as Income Maintenance Supervisor II for Family and Children's Medicaid, announcing that as of September

10th, 2018, she will be the new Income Maintenance Program Administrator, which was vacant due to the recent retirement of Jeanette Eatman. There were no new Health Department Staff.

Accounts Receivables and Bad Debt Report:

Patricia Hancock, Director of Nursing presented the report of departmental program accounts receivable and bad debts for the period of 7-1-17 thru 6-30-18 for all clinical programs, the dental clinic and home health program. Mrs. Hancock explained the report and asked for a motion to approve the bad debt write offs for each program. The board members were allowed time to review and discuss the information presented to them.

Motion: After review of the Accounts Receivables and Bad Debt Report, Dr. Amy Jordan moved the Accounts Receivables and Bad Debt for FY07-01-17 thru 06-30-18 be approved as written with a second by Dr. Tom Norwood. Motion carried unanimously.

Opioid Misuse Update:

Jennifer Layton provided a handout highlighting the activities and upcoming events for addressing the Opioid Misuse problems in Stanly County. Miss Layton discussed these activities, upcoming grants and answered questions from board members regarding the concern of Stanly County being number one in Emergency Department overdose visits in North Carolina for the months of June and July. Mrs. Layton was thanked for her presentation and information.

2016-18 Strategic Plan Review and Completion:

Mr. G. David Jenkins provided a handout of the 2016-18 Strategic plan for final review. The plan consist of activities, lead person, time frame and progress updates of each activity. Mr. Jenkins pointed out 2 activities or goals that were not met, but pointed out that more goals were accomplished than not. He also pointed out that some of these activities would be tied into the new strategic plan.

2018-22 Strategic Plan Review and Approval:

Mrs. Dolly Clayton presented the 2018-22 Strategic Plan which was included in the board members packet. Mrs. Clayton explained this is the framework for the Health and Human Services integrated plan and read the mission and vision statements which are included. She also pointed out the community partner organization survey results which also asked respondents to identify the three greatest opportunities to better serve the community, which were also included in the plan. Mrs. Clayton stated that page 8 lists the strategic goals followed by pages 9-16 which lists the strategies to achieve these goals. All Health Department and D.S.S. staff were involved with developing the strategic plan by collaborating to form goals or strategies to bring back to leadership team members. Mrs. Clayton stated she is requesting on behalf of the Health and Human Services Department that the board approve the 2018-22 Strategic Plan framework presented to you today with the understanding that the framework and specific strategies and or objectives will be further developed and modified as the Strategic Plan will be a living document for the agency.

Motion: Nancy Smoak moved that the 2018-22 Strategic Plan framework be approved with the understanding that the framework and specific strategies and or objectives will be further developed and modified, with a second by Caroline Sawyer. Motion carried unanimously.

D.S.S. Updates:

- A. FY2018-19 Expenditures and Revenues Report** - Mrs. Dolly Clayton states that the revenue is at 1% and expenditures at 7% through July, 2018.
- B. Program Performance Reports** - Mrs. Clayton reviewed some of the program highlights including finalizing the adoption of two siblings who had been in foster care for over two years. She also read an email by an independent contractor, Dee Hunt, who works regularly with child protective services and foster care social workers staff, which exemplifies the excellent internal customer service provided by our D.S.S. staff as well as the care and dedication to their work and to each other; "This week has been such a profound time for me because it reiterated the group of amazing, professional, empathetic people that I work with. When I had my allergy attack, you all were just phenomenal. You made sure that I

was okay, and even the next day, walked up to me and checked on me. Even Donna (finance) stopped me and asked me if I was okay and apologized for my incident, and the director took time to talk to me. When the CFT (Child and Family Team meetings) ran together on that day, Mandy (Social Worker) was kind enough to go out and get me something to eat and she volunteered and I didn't even have to ask her. Marie and Lisa (CPS supervisors) made sure that I was okay and told me how sorry they were. Diana (Social Worker) was still apologizing yesterday, LOL and to top it off, Jackie (D.S.S. attorney) came to the boardroom yesterday and told me how the facilitation was making a difference in our county. That made my day, wow. I am beyond proud to work with you and thank you very much. I will always work hard for all of you. Moral of the story, a crisis can be an opportunity." Other updates: Mrs. Clayton states they are busy with filling their vacant positions. Also in August, they finished their screenings of the film "Resilience" in which they had a total of four and the attendees took part in the ACES (Adverse Childhood Experience Screenings) screenings. 37.5% scored a 3 or higher 25.4% score was 4 or greater, which in studies have shown that in scores of 4 or higher, could result in long term poor health conditions. On August 27th, Health and D.S.S. staff received training by Brenda Freedman, who is a communication specialist with the division of deaf and hard of hearing, who provided training on how to work with clients who are deaf or hard of hearing. They are currently reviewing the report which was compiled by the Center for the support of families who is the independent contractor hired by the state to conduct the assessment of Social Services, specifically child welfare, as part of House Bill 630. They made some sweeping recommendations but it's unclear at this point if legislators will support these recommendations by supporting the funding to implement these recommendations. They have also received their individual performance measures and they are reviewing them to determine what steps we need to take in order to put them in the required framework.

Health Department Updates:

- A. **FY2018-19 Expenditures and Revenues Report** - Mr. David Jenkins stated that revenues are at 8 % and expenditures are at 7% through July, 2018 stating that the department seems to be on par with these numbers, with home health doing really well at 12%.
- B. **Program Performance Report** - Mr. Jenkins states that the second Health and Human Services staff meeting will be held on September 18th. He then provided a handout listing the designated fund balance and year end numbers for each health department program, explaining the figures presented to close out the 2017-18 fiscal year. Mr. Jenkins then discussed program performance and explained the new activities summary report included in the board member's packet, which includes more activities which help to evaluate specific services. He pointed out that the total under environmental Health on page three should be 377 and not 640 and stated that correction would be made to reflect this. He also stated Patricia Hancock had compiled a comparison of communicable disease numbers from 2015-17 which the board had requested and that will be emailed out to them.

Consolidated Human Services Update:

Mr. Jenkins pointed out that four board members terms would be expiring in November. Those members are Nancy Smoak, Boyd Huneycutt, Calvin Lloyd and Paige Emerson. He requested that each board member who was interested in another term to apply online at the Stanly County public website or pick up a paper copy that was on hand at the meeting. He also informed the board that Dr. Dianne Daniels will be stepping down from the board due to an upcoming move and her position as the registered nurse member position would need to be filled. Mr Jenkins states he plans to have a presentation on medicaid transformation at the next board meeting as this is a complicated matter which will impact public health as well as social services. He also has a presentation on becoming a Federally Qualified Health Center (FQHC) and how it could positively affect our community. Mr. Jenkins shared that primary care patient numbers were up, thanks to the grant the Health Department received and states Albemarle Public Housing has become smoke free. He also shared that the North Carolina Public Health Association meeting will be September 18-21. He will be the incoming president and shared that he is grateful for this opportunity.

Adjournment:

There being no further business Chair Jann Lowder called for a motion to adjourn.

Motion: A motion was made by Dr. Amy Jordan with a second by Georgette Edgerton that the Consolidated Human Services Board meeting be adjourned. Motion carried unanimously.

Respectfully Submitted,

G. David Jenkins, Secretary

Stanly County Consolidated Human Services Board