



Stanly County Health Department

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October 05, 2017

STANLY COUNTY BOARD OF HEALTH

Meeting Minutes

The Stanly County Board of Health met on Thursday, October 5, 2017 at the Stanly County Health Department. Board members present were: Larry Faulkner, Dr. Keenya Little, Dr. Tom Norwood, Conrad Carter, Dr. Amy Jordan, Dr. Joan Eudy, Dr. Diane Daniels and Jann Lowder. Health Department Staff Present: Debbie Bennett, Becky McKeon, Charles Hartsell, Teri Bowers, and Health Director Dennis Joyner.

Welcome and Call to Order:

Chair Larry Faulkner welcomed everyone in attendance and called the meeting to order.

Approval of September 7, 2017 Board of Health Meeting Minutes:

Chair Faulkner presented the September 7th, 2017 Board of Health meeting minutes for consideration of approval.

Motion: After review of the September 7th, 2017 meeting minutes, Conrad Carter moved that they be approved as written with a second by Dr. Joan Eudy. Motion carried unanimously.

Public Comment:

Larry Faulkner welcomed visiting public guest Boyd Huneycutt to the meeting and opened the floor for any discussion or comments. Mr. Huneycutt stated he has applied for a seat on the new Human Services board and is in attendance tonight to simply introduce himself and express his interest in public health. He shared that he had also attended the Department of Social Services board meeting last week.

Health Director's Report:

- A. Personnel Update** – Mr. Joyner announced that Andrea Kepp, RN has started her position with Home Health on September 11th, 2017. Also, Justine Mauldin, Environmental Health Specialist, has submitted her resignation effective October 13, 2017.
- B. FY2016-17 Expenditures and Revenue** – Reports for Expenditures and Revenue were presented for review and discussion. At only 16% into the new fiscal year, revenues are at 13%, with expenditures at 14% as of 8/31/17. Mr. Joyner stated these figures seem on par at this early stage of the fiscal year. He pointed out that Dental Health revenue seemed a little low, but would benefit from our annual Medicaid Cost Settlement payment later in the fiscal year, due to it being

our largest recipient of these funds. Animal Control revenue was up and Mr. Joyner stated this was related to increased adoptions due to using different strategies, such as postings on multiple social media and web sites, enhanced animal photos and descriptions of adoptable animals. Board member and County Commissioner Jann Lowder commended the Animal Control program for their hard work and increased efforts for pet adoptions.

- C. Program Performance Reports** – Program performance reports were reviewed and discussed. Reports for FY2016-17 were included for comparison. Mr. Joyner stated numbers seemed consistent and pointed out that the number of County Employee Wellness clinic visits were a little low in August compared to previous months.

New Business:

- A. Animal Control – Fee Discussion** – After being approached with a request, Mr. Joyner brought before the board a suggestion to possibly reduce the adoption fee for cats, to make it more affordable and appealing for the public. Currently, the adoption fee is \$100 for both cats and dogs. After discussions with Animal Control Supervisor Charles Hartsell, Mr. Joyner pointed out they don't normally have many adoptable cats at the shelter, with most being feral. The suggestion is, if they can lower the price, an increase in cat adoptions could potentially take place. A \$60 fee for cats instead of the normal \$100 fee was suggested, which would still cover the cost of sterilization at the Cabarrus Spay and Neuter clinic, which charges \$35 for male cats and \$50 for female. Dr. Amy Jordan stated her main concern with adopting cats in general is the chance of placing cats in homes with feline leukemia and other diseases that can spread to other cats and be fatal. There are plans in the works to start testing dogs for heartworms and parvo, so that sick dogs can be identified before adoption to the public. Conrad Carter advised that we try to make sure all animals were healthy before adoption. After questions and discussion by board members, the consensus was to not reduce adoption fees for cats, and possibly look into additional testing for cats to insure good health before adoption.

Unfinished Business:

- A. Consolidated Human Services Agency – Transition & Board Member Recommendation** – Mr. Joyner shared that several current Board of Health members have indicated they are willing to serve on the new Human Services Board. He will make County Manager Andy Lucas aware of the board members who are willing to serve. The county commissioners will be discussing and making a decision on the new Human Services Board members by November 6th, 2017. It is expected the new board will meet as soon as possible after the appointments are made to organize the Human Services Board structure and get oriented to the new process.
- B. Health Department Re-accreditation Preparation Update** – Mr. Joyner reminded everyone of the ongoing preparation for Re-accreditation and site visit coming up on October 12th & 13th. A lot of hard work has gone into preparation for the site visit and he thanked Patricia Hancock, Director of Nursing and Becky Mckeon, Public Health Nurse III for the hard work and leadership in preparing the agency for re-accreditation. Board of Health Members Shirley

Lowder, Dr. Janice Dunlap and Chair Larry Faulkner has been asked to meet with the site visit team on October 12th around 4:30 pm as part of the site visit accreditation process.

Other Business:

A. Departmental Activity Update – Assessment and Review of Limited English Proficiency (LEP)

With the use of a slide show presentation, Mr. Joyner presented an Assessment and Review of the Department's Limited English Proficiency Plan(LEP) through May, 2017. The purpose of this assessment is to determine the level of non-English speaking clients or users of Stanly County Health Department Services and to assure efforts are made to accommodate all persons who may speak a language other than English. The Department currently employs two Spanish Interpreters and have a telephone-based Interpreter service agreement for use for other languages. This review shows since 2012, we have utilized the phone service nine times. Based on the department's review of available data and experiences, we feel we have taken necessary measures to adequately serve our non-English speaking clients/residents of the county at the present time.

Dental Clinic Renovations – In regards to renovations taking place in the Dental Clinic, all painting has been finished and we are awaiting completion of the flooring and counter tops.

Final Board of Health Meeting – With consolidation of the Health Department and Department of Social Services to take place next month, this will be the final Board of Health meeting, unless the board so chooses to call one in November. Several staff members in attendance thanked the Board of Health for all they have done for public health and were cordially invited to the Health Department Christmas party.

There being no further business or action taken, Chair Larry Faulkner called for a motion to adjourn.

Motion: A motion was made by Dr. Tom Norwood with a second by Conrad Carter that the Stanly County Board of Health meeting be adjourned. Motion carried unanimously.

Respectfully Submitted,

Dennis R. Joyner, Secretary
Stanly County Board of Health