



## Stanly County Health Department

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**July 11, 2017**

### ***STANLY COUNTY BOARD OF HEALTH***

### ***Meeting Minutes***

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The Stanly County Board of Health met on Tuesday, July 11, 2017 at the Stanly County Health Department. Board members present were: Larry Faulkner, Dr. Amy Jordan, Shirley Lowder, Dr. Keenya Little, Dr. Tom Norwood, Dr. Janice Dunlap and Jann Lowder. Health Department Staff Present: Debbie Bennett, Becky McKeon, Dr. Candice Crowe, Teri Bowers, County Manager Andy Lucas, and Health Director Dennis Joyner.

#### **Welcome and Call to Order:**

Chair Larry Faulkner welcomed everyone in attendance and called the meeting to order.

#### **Approval of June 1st, 2017 Board of Health Meeting Minutes:**

Chair Larry Faulkner presented the June 1st, 2017 Board of Health meeting minutes for consideration of approval.

**Motion: After review of the June 1st meeting minutes, Dr. Tom Norwood moved that they be approved as written with a second by Shirley Lowder. Motion carried unanimously.**

#### **Public Comment:**

There were no general public members in attendance requesting to speak to the board.

#### **Health Director's Report:**

- A. Personnel Update** – Mr. Joyner announced that due to recent resignations in Home Health, we are currently recruiting two Public Health Nurse II positions. Beth Ferree resigned as of 6/23/17 and McKenzie Huneycutt's last day will be 7/14/17. There are no other personnel updates at this time.
- B. FY2016-17 Expenditures and Revenue** – Reports on program revenue and expenditures were presented for review. At 92% into the fiscal year, revenues are at 94% with expenditures at 85% as of 05/31/17. Mr. Joyner stated our revenues and expenses were generally on track for this point in the fiscal year. He noted that after some lingering concern with Home Health revenue over the past 6 months, he was pleased to report that their revenue generation was over \$200,000 for the month of May and \$250,000 for June which will greatly improve the program's year-end financial position.
- C. Program Performance Reports** – Program Performance Reports were presented for review and discussion. Mr. Joyner stated numbers seemed consistent with previous months for each program, including the Employee Wellness Clinic.

## **New Business:**

- A. **Health & Human Services Consolidation Models in NC (Annual BOH Training)** –Mr. Joyner presented an overview of Health & Human Services Consolidation Models in NC to the Board of Health members. This also served as annual training for the board members. The presentation described the legal, statutory basis for consolidated models and highlighted the different options that could be considered when merging the Health Department and Social Services and changing their governance structure. The presentation also included a color key map showing which options had been chosen by currently consolidated counties.
- B. **Status of County’s Consideration of Human Services Consolidation – Andy Lucas, Stanly County Manager** – Mr. Joyner introduced County Manager Andy Lucas to the board for an update on the status of the Commissioners consideration of Human Services Consolidation in Stanly County. Mr. Lucas discussed the interest the Board of Commissioners has shown in consolidation of the Health Department and Social Services into one Department of Human Services and their decision to move forward with a public hearing. He also reviewed the different options that are being considered and shared his opinion that the commissioners were leaning more toward option two which would create a Human Services Board that would have governance authority of the consolidated human services agency. He indicated that it did not appear that the Commissioners were interested in taking on direct governance responsibility of a consolidated human services agency as other options allow. Mr. Lucas stated the public hearing is set for Monday, August 7<sup>th</sup> at 7:00 pm in the County Commissioner’s meeting room and there will be a sign up sheet and an opportunity for comments from those in attendance. Mr. Lucas also welcomed any comments or questions from board members. After a considerable amount of discussion, Mr. Lucas was thanked for his time and attention.

## **Unfinished Business:**

- A. **Departmental policies – Annual Review and Approval** – Mr. Joyner presented the Administrative Policies and Procedures for their annual review. There were two policies with small revisions: *Board of Health Operating Procedures* and *Developing Policies and Procedures*.

**Motion: A motion was made by Dr. Tom Norwood and seconded by Dr. Janice Dunlap that the revised Board of Health Operating Procedures and Developing Policies and Procedures, be accepted and approved. The motion carried unanimously**

Mr. Joyner presented the remaining Administrative Policies and Procedures for their annual review. The policies include: *Participation in Community Health Improvement; Management of Customer Complaints; Diversity in the Workplace; Fee Policy and Delegation of Authority*.

**Motion: A motion was made by Dr. Tom Norwood and seconded by Dr. Amy Jordan that the referenced Policies and Procedures be accepted and approved. The motion carried unanimously.**

- B. **FY18 Adopted Budget Update** – Mr. Joyner stated the only adjustment to the budget is a reduction in the amount of the proposed Dental Assistance Funds requested. The Dental Clinic staff, County Commissioners and Carolinas HealthCare System Stanly are currently working to

develop and clarify the components of that program. No other changes have been made to the budget.

**Other Business:**

- A. **August 7, 2017 – County Commissioner’s Public Hearing on Human Services Consolidation** – Mr. Joyner again reminded Board of Health Members of the upcoming County Commissioner’s Public Hearing on Human Services Consolidation on Monday, August 7, 2017 at 7p.m.
- B. **August Board of Health Meeting (8/03/17)** – The next Board of Health Meeting will be Thursday, August 3<sup>rd</sup> at 7:00 p.m. There were a couple comments regarding whether the August meeting would be necessary since there was a July meeting, which is normally canceled. Mr. Joyner’s recommendation was to continue with the August meeting. After some discussion, it was decided they would proceed with the August meeting.
- C. **Departmental Activity Update** – Mr. Joyner shared that documentation and evidence has been submitted to the Institute of Public Health as required for the NC local health department accreditation process. He stressed that there is more work and preparation to do to meet the various benchmarks, with the site visit scheduled for October 12<sup>th</sup> and 13<sup>th</sup>.

Mr. Joyner shared briefly, regarding Animal Control; they have been considering options and possible operation changes to reduce the shelter’s euthanasia rate in Stanly County. He shared one key strategy is to reclassify a vacant Animal Control position that hasn’t been filled in over a year, to a Shelter/Coordinator position. This position would focus on working with animal rescue groups, monitoring the shelter, promoting adoptions and enhancing social media strategies to attract more shelter visitors to consider adoptions. Mr. Joyner stated we are in the process of drafting a job description and seeking state classification for the position. More information regarding these efforts will be shared at a later time.

**Adjournment:**

There being no further business, Chair Larry Faulkner called for a motion to adjourn.

**Motion: A motion was made by Dr. Amy Jordan with a second by Dr. Janice Dunlap that the Stanly County Board of Health meeting be adjourned. Motion carried unanimously.**

Respectfully Submitted,

Dennis R. Joyner, Secretary  
Stanly County Board of Health