



## Stanly County Health Department

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Dennis R. Joyner, MPH  
Director

### ***STANLY COUNTY BOARD OF HEALTH***

**June 6<sup>th</sup>, 2013**  
**Meeting Minutes**

The Stanly County Board of Health met on June 6<sup>th</sup>, 2013 at 7:00 p.m. in the Conference Room of the Stanly County Health Department. All Board Members were present with the exception of Dr. Laura Mauldin and Dr. Ann Yowell. Staff members present were Dennis Joyner, Health Director, Judie DeMuth, Debbie Bennett, Jennifer Layton, Becky McKeon, Patti Lewis, Thomas Taylor, Dean Lambert and Dr. Jennifer Lane. Leon Warren attended as media representative.

Chairman Faulkner called the meeting to order and after welcoming those present, entertained a motion for approval of the May 2<sup>nd</sup>, 2013 board meeting minutes. A motion to approve the minutes as presented was made by Mr. Cain, seconded by Mr. Carter and approved by the board.

With no general public in attendance, no comments were noted under Public Comments and the meeting was turned over to the Health Director.

#### **HEALTH DIRECTOR'S REPORT**

Dr. Jennifer Lane, OBGYN Physician with Carolina Medical Center at North Park Health Center in Charlotte was introduced to the board. Mr. Joyner explained that he had agreed to serve as Dr. Lane's preceptor this summer to aid her in obtaining a Master's Degree in Public Health. He added that Dr. Lane will be working on developing a data collection tool for foodborne illnesses which will hopefully improve the tracking and investigation process foodborne related outbreaks.

The Health Director updated the board on the agency's personnel status informing them that in the Home Health Program, Robin Randall, RN began work on 5/20/13 in one of the vacant PHN II positions and on 6/17/13 an additional vacant PHN II position is expected to be filled. He explained that the third and final vacant PHN II position will be filled as soon as possible, but for now a contracted RN is working full time. Board Members were informed that the Home Health Program is continuing to progress, with the budget reflecting positive improvements. Mr. Joyner added that Debbie Bailey, RN, is continuing to fill in as Home Health Supervisor until a replacement can be hired and Judy Bledsoe is working on a PRN basis to process billing requirements.

In the Dental Clinic, Mandie Ransom, Dental Assistant resigned with May 30th her last day worked. This position has been advertised with four applications received to date.

Reports on expenditures and revenues for all Health Department programs as of 4/30/13 were reviewed. Mr. Joyner explained that at 83% into the fiscal year, figures are at expected levels.

Performance reports for all Health Department programs through the month of April were reviewed and Director Joyner explained that an increase of bite investigations in the Animal Control Program was not unusual when the weather changes to warmer temperatures. He also explained that the decrease in the percentage of evaluations completed within 10 days of request in the Environmental Health Program was due primarily to scheduling issues with contractors.

### **NEW BUSINESS**

The Health Director introduced Jennifer Layton, Health Educator who gave a power point presentation on "The Battle of the Bulge". Ms. Layton shared information/statistics from the State and the CDC which outlined comparisons of overweight/obesity in Stanly County, North Carolina and the United States. After she outlined activities taking place locally to address overweight issues, time was allowed for questions and comments from the board and Ms. Layton extended an invitation to everyone to participate in wellness activities and health promotion meetings of the Stanly County Partners in Health Coalition.

Board Members reviewed a Health Risk Evaluation that was conducted by the State at High Rock Lake, Falls Reservoir, and Lake Tillery. Mr. Joyner explained that the evaluation was a follow-up to the Badin Lake study conducted in 2009, and the purpose was to evaluate the potential risk to human health from contact with polychlorinated biphenyls (PCBs) in sediment and fish in the three water bodies in the Yadkin-Pee Dee River system. Results from the study were discussed, which concluded that some catfish more than 18 inches in length had PCB concentrations above the N.C. Department of Health and Human Services' action level. Final recommendations were for people to follow the statewide mercury advisory which places certain restrictions on consumption of fish from North Carolina water bodies.

As part of the re-accreditation process, a draft of the Health Department's Strategic Plan for FY2013 - 2015 was distributed. Director Joyner informed the board that the Department Management Team (DMT) reviewed and made changes/additions to the Strategic Plan at their meeting on Monday, June 3<sup>rd</sup>, and each section of the document was then discussed as board members participated in a power point presentation conducted by the Health Director. He made the board aware that the information shared was part of an on-going process that can be revised by new data and information and requested the Board's approval. Board Members were made aware that the Health Department is preparing for the re-accreditation process which is currently scheduled for September of this year. After discussion, Commissioner Ascitutto made a motion to approve the Strategic Plan presented by Director Joyner, and the motion was seconded by Dr. Dunlap. During the summer months, more information will be shared on this process as appropriate.

Next, the Health Director reviewed the following departmental policies: *Developing Policies and Procedures, Delegation of Authority, Diversity in the Workplace, Fee Policy and Participation in Community Health Improvement*. He noted that the policies were in their BOH member manuals and explained that the only changes made from the previous versions were in the heading format. Dr. Dunlap made a motion to approve the departmental policies and Mr. Ascitutto seconded the motion.

### **UNFINISHED BUSINESS**

The status of the FY2013-14 budget was discussed and the board was informed that the budget is expected to be approved at the County Commissioners meeting on 6/20/13. Mr. Joyner added that cost of living increases are expected to be included in the new budget as well as continued merit funding.

Everyone was made aware that the new Animal Control Ordinance was passed by County Commissioners on June 3, 2013. Director Joyner expressed appreciation for staff, the County Manager and County Attorney, and the board's support over past months in order to accomplish obtaining approval for the new ordinance which should benefit the county overall. Commissioner Ascitutto thanked board of health members who served on committees and attended commissioner meetings in support of the ordinance. Everyone in attendance was reminded that the effective date of the new ordinance would be in 30 days, July 30<sup>th</sup>, 2013.

Mrs. Shirley Lowder made a request to add comments to previous business concerning there not being adequate time to review the Strategic Plan presented earlier by Mr. Joyner and discussed by members of the Board. The Health Director explained that the process of developing the strategic plan is fluid and that review, changes and adjustments can and should be an ongoing process. He added an apology, stating that the Strategic Plan should have been provided to them earlier but it was necessary to move the process along in order meet Re-Accreditation deadlines. However, he agreed to meet with Mrs. Lowder and discuss possible changes at her convenience.

### **OTHER BUSINESS**

The July Board of Health meeting was discussed and board members concurred in cancelling the July 4<sup>th</sup> meeting unless issues warrant action before the first Thursday in August.

With no further business to discuss, Commissioner Ascitutto made a motion for adjournment. The motion was seconded by Mrs. Lowder and passed by the board.