



**CONSOLIDATED HEALTH AND HUMAN SERVICES BOARD
REGULAR MEETING MINUTES**

THURSDAY, MAY 7, 2020 – 6:00 PM

Call to Order / Invocation / Pledge of Allegiance

The Stanly County Consolidated Health and Human Services Board met on Thursday, May 7, 2020 at 6:00 PM in the Health Department Conference Room.

Attendee Name	Title	Status	Arrived
Nancy Smoak	Board Member	Present	
Joan Eudy	Board Member	Present	
Ric Cain	Board Member	Present	
Beth Thomas	Board Member	Absent	
Tom Norwood	Board Member	Present	
James Marshall	Board Member	Present	
Shirley D Lowder	Board Member	Absent	
Amy Jordan	Board Member	Present	
Georgette Edgerton	Board Member	Present	
Larry Gibson	Board Member	Present	
Mike Barbee	Commissioner	Absent	
Tommy Jordan	Commissioner	Present	
Jann Lowder	Board Member	Present	
Elizabeth Teal	Board Member	Present	
Michael A Williams	Board Member	Present	
TJ Smith	Board Member	Present	
Laura Harbeson	Board Member	Present	
Kristi Small	Board Member	Present	

Chair Jann Lowder attended the meeting virtually while Vice Chair Ric Cain presided over the meeting held at the Stanly County Health Department with limited in person participation due to social distancing guidelines in place due to the COVID-19 pandemic.

Adoption of Agenda

Dr. Marshall moved to approve the agenda as presented, seconded by Commissioner Jordan and passed by unanimous vote. The Board members received the Home Health Quarterly report, scheduled agenda item #1, prior to the meeting for review. This prompted a motion by Dr. Marshall to move agenda item #1 to consent agenda for approval, seconded by Michael Williams. The motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	James Marshall, Board Member
SECONDER:	Tommy Jordan, Commissioner
AYES:	Smoak, Eudy, Cain, Norwood, Marshall, Jordan, Edgerton, Gibson, Jordan, Lowder, Teal, Williams, Smith, Harbeson, Small
ABSENT:	Thomas, Lowder, Barbee

Scheduled Agenda Items

1. FY20-21 Social Services Budget Proposal - Action Required

Mrs. Dolly Clayton presented the budget for D.S.S. FY2020-21 which includes the county manager's recommendations. She reviewed each slide of the presentation and explained each request which includes two new positions. She explained due to the uncertainty of revenues in FY20-21 relating to the COVID-19 pandemic, no new positions were recommended at this time. She explained the requested enhancements and the county manager's recommendations. Mrs. Clayton states overall they were pleased with the county manager's recommendations.

After time allowed for questions and discussion, Michael Williams moved for approval of the D.S.S. budget proposal with a second by TJ Smith. The motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael A Williams, Board Member
SECONDER:	TJ Smith, Board Member
AYES:	Smoak, Eudy, Cain, Norwood, Marshall, Jordan, Edgerton, Gibson, Jordan, Lowder, Teal, Williams, Smith, Harbeson, Small
ABSENT:	Thomas, Lowder, Barbee

2. FY20-21 Health Department Budget Proposal and Fee Schedule - Action Required (Accreditation Activity 33.2, 39.3) (Fee Schedule Accreditation Activity 33.5)

Mr. David Jenkins presented the Health Department FY2020-21 proposed budget by slide presentation. He explained each slide, budget and enhancement request sharing that one full-time dental hygienist position was requested and approved. He pointed out that General Health requested expenses is over target due to grants such as Community Linkages Program and Healthy Beginnings. The FY2020-21 Health Department Fee Schedule was also presented and needs approval from the Board.

A motion was made by Commissioner Jordan, seconded by Dr. Norwood to approve the Health Department's proposed FY20-21 budget along with the FY20-21 Health Department Fee Schedule. Motion passed by unanimous vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tommy Jordan, Commissioner
SECONDER:	Tom Norwood, Board Member
AYES:	Smoak, Eudy, Cain, Norwood, Marshall, Jordan, Edgerton, Gibson, Jordan, Lowder, Teal, Williams, Smith, Harbeson, Small
ABSENT:	Thomas, Lowder, Barbee

3. Stanly County COVID-19 Update (Accreditation Activity 38.1)

Mr. Jenkins shared a power-point presentation on COVID-19 updates. He states the Health Department has been working diligently along with others to maintain communications with Emergency Operations, stakeholders, and identify community needs concentrating on long term and congregate living facilities. Patricia Hancock, Nursing Director, spoke about the outreach, education and good working relationships with the county long term care facilities which should help to shine light on a crisis before it starts. Mr. Jenkins states that as of today, Stanly County has conducted 1,249 test with 30 positive cases, 4 deaths, actively monitoring 6 and 20 people have recovered. He discussed the data tracking, plans for drive up testing, contract tracing and Governor Cooper's three phase plan to ease restrictions and open up the economy.

Time was given for questions and comments. TJ Smith stated that he as well as the people of Oakboro, are very appreciative for the press releases keeping them up to date on COVID-19 information.

D.S.S. Updates

A. Report of Services - February 2020

B. Report of Services - March 2020

Mrs. Dolly Clayton shared that revenue is at 63% and expenditures at 65% through March, 2020. Mrs. Clayton reviewed the program performance report for both February and March 2020 and discussed each program. She shared they had six vacancies but did fill one position in March.

Mrs. Clayton wanted to highlight some of the good work by staff sharing that they had a Work First Family Assistance (WFFA) program audit that was completed with no county payback; Food and Nutrition Services (FNS) met their application timeliness standards; implementation of telework for Services staff (Child Welfare, Adult Welfare, and some Child Support staff) as a result of COVID-19; numerous process changes for alternative contact with clients for Income Maintenance programs, daycare and child support. They have filled one Child Protective Services position and interviewed for the final vacancy in that department which is a huge accomplishment for them. They have also hired for one of their Adult Protective Services positions and have interviewed for the vacant CAP/DA position. Currently, all of their FNS and Medicaid positions are all filled.

Mrs. Clayton states within this past month, the staff has worked hard implementing changes in the lobby and interview rooms. This includes signage and other protective measures noting six feet distances and other safety measures, to prepare for the facilities reopening to the public. She states in April, FNS total applications were 378, which is about 100 more than they see in a normal month. She shared that certain modifications were made by the state such as certifications being extended so no termination of service at this time. Medicaid, including adults and family/children's, saw an increase in April as well and the Medicaid staff worked hard to process these applications.

C. Social Workers Staff Concerns - PPE

Mrs. Clayton reviewed the Social Worker's staff concern's regarding Personal Protective Equipment (PPE) included in the Board member's packet. In this presentation, she lists the staff's concerns, response and proposed solutions. Mrs. Clayton provided an update on additional actions and equipment which has been provided to staff who are making home visits including providing anti fog spray for goggles, safety glasses and providing a disposable apron and one face shield per staff member.

Mrs. Clayton shared that after searching online for protective gowns for staff, she discovered a company in Winston Salem that are producing them for hospitals. After contacting them, they agreed to send reusable gowns to Mrs. Clayton for her staff. The company, Kontoor, is based in Winston Salem and they were given as a donation and also sent more than she requested, so each staff member has two gowns that are washable and reusable.

Health Department Updates

A. HD Expenditures/Revenues-Mar 2020 (Action Required) *Activity 33.6

Mr. Jenkins briefly reviewed the Expenditure and Revenue report through March 2020, which is included in the Board members packet, stating revenue is at 63% with expenditures at 70%. He shared that revenues are obviously down a bit due to the COVID-19 pandemic. A motion was made by Commissioner Jordan seconded by Jann Lowder to approve the Budget Summary Report as presented. Motion approved by unanimous vote.

RESULT:	APPROVED [14 TO 0]
MOVER:	Tommy Jordan, Commissioner
SECONDER:	Jann Lowder, Board Member
AYES:	Smoak, Eudy, Cain, Norwood, Marshall, Jordan, Gibson, Jordan, Lowder, Teal, Williams, Smith, Harbeson, Small
ABSENT:	Thomas, Lowder, Barbee
RECUSED:	Edgerton

B. Health Department Activities - 5-07-20

The Health Department Activities summary report through March 2020 is included in the Board members packet. Mr. Jenkins shared that obviously, all numbers were down due to COVID-19. Time was allowed for questions, concerns or comments.

Consolidated Human Services Updates

Mr. Jenkins shared that county offices will reopen to the public beinning Monday, May 11th with implementation of social distancing and protective measures. He discussed the protective devices being installed and staff are working to mark off six feet distances with tape to ensure safety among patients and staff.

Adoption of Consent Agenda

A motion was made by Chair Lowder to approve the Consent Agenda, with a second by TJ Smith. The motion was passed by unanimous vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jann Lowder, Board Member
SECONDER:	TJ Smith, Board Member
AYES:	Smoak, Eudy, Cain, Norwood, Marshall, Jordan, Edgerton, Gibson, Jordan, Lowder, Teal, Williams, Smith, Harbeson, Small
ABSENT:	Thomas, Lowder, Barbee

A. Meeting Minutes 3/05/2020

B. Home Health Quarterly Report

Public Comments

Adjournment

A motion was made by Dr. Marshall, seconded by Dr. Jordan to adjourn. The motion was carried unanimously.