



**CONSOLIDATED HEALTH AND HUMAN SERVICES BOARD
REGULAR MEETING MINUTES**

THURSDAY, OCTOBER 3, 2019 – 6:00 PM

Call to Order / Invocation / Pledge of Allegiance

The Stanly County Consolidated Health and Human Services Board met on Thursday, October 3, 2019 at 6:00 PM in the Commissioners Meeting Room.

Attendee Name	Title	Status	Arrived
Nancy Smoak	Board Member	Present	
Joan Eudy	Board Member	Present	
Ric Cain	Board Member	Present	
Beth Thomas	Board Member	Present	
Tom Norwood	Board Member	Present	
James Marshall	Board Member	Absent	
Shirley D Lowder	Board Member	Present	
Amy Jordan	Board Member	Present	
Georgette Edgerton	Board Member	Present	
Caroline Sawyer	Board Member	Present	
Larry Gibson	Board Member	Present	
Mike Barbee	Commissioner	Present	
Tommy Jordan	Commissioner	Present	
Jann Lowder	Board Member	Present	
Elizabeth Teal	Board Member	Present	
Michael A Williams	Board Member	Present	
TJ Smith	Board Member	Present	
Laura Harbeson	Board Member	Present	

Chair Jann Lowder called the meeting to order with Dr. Tom Norwood leading the invocation and Shirley Lowder leading the pledge of allegiance.

Adoption of Agenda

With no amendments to the agenda, Shirley Lowder moved to approve the agenda as presented with a second by Nancy Smoak. Motion carried unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Shirley D Lowder, Board Member
SECONDER:	Nancy Smoak, Board Member
AYES:	Smoak, Eudy, Cain, Thomas, Norwood, Lowder, Jordan, Edgerton, Sawyer, Gibson, Barbee, Jordan, Lowder, Teal, Williams, Smith, Harbeson
ABSENT:	Marshall

Introduction of New Staff

Mrs. Dolly Clayton introduced Maria Suarez-Illagor who began work as a social worker in Child Protective Services on August 5th. Mr. David Jenkins introduced Brenda Lowery, RN, who started work on September 24th as a Public Health Nurse II in home health. Both employees were welcomed on board.

Scheduled Agenda Items

1. BCCCP Presentation - No Action Required

Mrs. Patricia Hancock gave a presentation on the Breast and Cervical Cancer Control Program (BCCCP) offered at the Stanly County Health Department. The slide presentation provided information such as risks, symptoms and the services that are available through the program. Also, Mrs. Hancock presented a Proclamation for Breast Cancer Awareness Month seeking approval from the Consolidated Health and Human Services Board and will request an approved proclamation from the Stanly County Board of Commissioners at their October 21st meeting as well.

A motion was made by Dr. Tom Norwood with a second by Mike Williams to approve the proclamation as presented. Motion carried by unanimous vote.

2. 2019 Rabies Information (Accreditation Activity 38.1) - No Action Required

Mr. David Jenkins gave a presentation on Rabies and shared hand outs with information on preventing exposure to rabies. Stanly County had three animals confirmed positive for rabies in 2018 and seven so far this year. He also shared information on patient assistance programs which can assist families who may need expensive post exposure vaccines and can't afford them.

After the presentation, time was allowed for questions and comments.

3. Home Health Update - No Action Required

Mr. David Jenkins presented a hand out with Home Health's fund balance information dating back to fiscal year 2010 and provided an update on their financial status. For fiscal year 2019, \$47,897 in fund balance was utilized leaving a balance of \$244,209. No fund balance money has been budgeted for utilization this fiscal year, but that could change at a future date. Mr. Jenkins clarified that this was for informational purposes and to provide an update from previous discussions on the future of the Home Health agency.

After a brief period of questions, Mr. Jenkins was thanked for the update.

D.S.S. Updates

A. Stanly County DSS Report of Services - August 2019

OCTOBER 3, 2019

Mrs. Dolly Clayton gave the DSS update stating that revenue is at 9% and expenditures at 14% through August, 2019 and reviewed the Report of Services included in their packet. She shared on top of being very busy, they have reviewers or auditors that visit every month to review different areas of the agency. Accomplishments she shared: Adult Medicaid application timeliness remains good at 95% and Children's Medicaid at 98%; Received a Work First targeted technical assistance for training; Child Support quality review was conducted and states they were performing well at 98%; Food and Nutrition Services received technical assistance; Unexpected Medicaid Audit revealing only two minor issues.

As a reminder from previous discussion, Medicaid transformation will go live state wide in February, 2020. Mrs. Clayton, the Social Work Program manager and Health and Human Services attorney, Jackie DeSantis met with the Clerk of Court this week to discuss concerns regarding guardianship appointments. She asked the Clerk of Court to consider instead of giving them full guardianship of certain adult cases, maybe a lesser option, such as managing finances in cases where the adult has mental health issues only.

Mrs. Clayton thanked the Board members again for passing the proclamation for Eligibility Worker's Month in September. She shared the workers were very appreciative and they were given certificates and celebrated with ice cream treats.

Foster parent training, Model Approach to Partnership and Parenting (MAPP), is currently ongoing. They have seven families participating, which is a total of fourteen individuals. As a group, they decided to extend classes to two times per week to complete their training faster.

Mrs. Clayton shared that she attended the NC Association of DSS Directors (NCACDSS) personnel conference and the NC Public Health Association (NCPHA) conference, which happened to be held at the same time and led her to attend one day each. She received an award of recognition during the Social Work section meeting at the NCPHA for her leadership with Continuing Education Training Advisory Council (CETAC) for public health social workers, where she has been the Chair for four years.

In closing, Mrs. Clayton wanted to take a moment to brag on her staff for the great job they do with challenging work loads despite continued turnover. Also, Chair Lowder asked the Board to join her in congratulating Mrs. Clayton on her award presented to her from NCPHA.

Health Department Updates

A. Expenditures & Revenue Report - August 2019

Mr. David Jenkins reviewed the Budget Performance Report stating Revenue is at 17% and expenditures 28%, pointing out that Home Health is at 65% due to contracting staff for speech therapy services which have been a huge demand recently. The hope is with the addition of a new nurse for home health, visits will pick up and hopefully revenue will catch up and even out.

There were no questions or concerns by Board members.

B. Activities Summary - August 2019 / FY2018-19

Mr. Jenkins reviewed the Activities Summary Report through August 2019, pointing out that FY2018-19 Activities Summary was included for comparison.

There were no questions or comments by Board members.

Consolidated Human Services Updates

Mr. Jenkins discussed a press release that went out earlier in the week concerning the presence of "Black Mat Algae"; scientific name, *Lyngbya wollei* at Tuckertown Lake. Mr. Jenkins stated the algae can be harmful to animals as well as humans prompting David Ezzell, Environmental Health Supervisor, to visit the area and post warning signs in English and Spanish.

Mr. Jenkins shared that a Stanly County Board of Health Regulation Governing Compulsory Tuberculin Skin Testing dating back to March 6th, 1968 is no longer valid and needs to be formally repealed by the Health and Human Services Board. In order to do that, a ten (10) day public notice has to be given, so in order to meet that criteria, the Board will hold the vote to repeal this regulation at the November meeting.

Chair Jann Lowder suggested if it would please the Board, for today and future meetings, if the Board would make a motion and vote to accept as presented the Budget Summary Report which was presented earlier during Health Department updates by Mr. Jenkins. A motion was made by Commissioner Jordan to Receive as Read the Budget Summary Report the Health Department Budget Summary Report with a second by Larry Gibson. Motion approved unanimously.

In closing, Mr. Jenkins shared with the board that six (6) member's terms would be expiring 11/06/19. General Public members expiring are: Jann Lowder, Larry Gibson, Caroline Sawyer, Georgette Edgerton and Dr. Joan Eudy. Social Worker member expiring: Beth Thomas. All members state they are willing to serve another term, with the exception of Caroline Sawyer. Commissioner Jordan states that he would like to recommend Kristi Small who has previously applied, to fill the seat of Caroline Sawyer.

A motion was made by Dr. Amy Jordan to recommend the following General Public Consolidated Health and Human Services Board members for reappointment to a four (4) year term: Jann Lowder, Larry Gibson, Dr. Joan Eudy, Georgette Edgerton and Social Worker member, Beth Thomas; Also recommend Kristi Small to fill the expiring term of General Public member Caroline Sawyer. The motion was seconded by Dr. Tom Norwood and passed by unanimous vote.

Adoption of Consent Agenda

A. HHS Meeting Minutes - 9/05/19 - Action Required

Dr. Amy Jordan moved that the consent agenda be approved as presented, seconded by Nancy Smoak. Motion carried unanimously.

Public Comments

No public comments were made.

Adjournment

With no further business, Dr. Amy Jordan moved to adjourn and was seconded by Shirley Lowder. The motion carried unanimously.