



**CONSOLIDATED HEALTH AND HUMAN SERVICES BOARD  
REGULAR MEETING MINUTES**

THURSDAY, JUNE 6, 2019 – 6:00 PM

**Call to Order / Invocation / Pledge of Allegiance**

The Stanly County Consolidated Health and Human Services Board met on Thursday, June 6, 2019 at 6:00 PM in the Commissioners Meeting Room.

Attendee Name	Title	Status	Arrived
Nancy Smoak	Board Member	Present	
Boyd Huneycutt	Board Member	Present	
Joan Eudy	Board Member	Absent	
Ric Cain	Board Member	Present	
Beth Thomas	Board Member	Present	
Tom Norwood	Board Member	Absent	
James Marshall	Board Member	Present	
Shirley D Lowder	Board Member	Present	
Amy Jordan	Board Member	Present	
Georgette Edgerton	Board Member	Present	
Caroline Sawyer	Board Member	Present	
Larry Gibson	Board Member	Present	
Mike Barbee	Commissioner	Present	
Tommy Jordan	Commissioner	Present	
Jann Lowder	Board Member	Present	
Elizabeth Teal	Board Member	Present	
Michael A Williams	Board Member	Present	

Chair Jann Lowder called the meeting to order with Michael Williams leading the invocation and pledge of allegiance.

**Adoption of Agenda**

With no amendments to the agenda, Shirley Lowder moved to approve the agenda as presented with a second by Dr. James Marshall. Motion carried unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>AYES:</b>	Smoak, Huneycutt, Cain, Thomas, Marshall, Lowder, Jordan, Edgerton, Sawyer, Gibson, Barbee, Jordan, Lowder, Teal, Williams
<b>ABSENT:</b>	Eudy, Norwood

**Introduction of New Staff**

Mrs. Dolly Clayton introduced Angela Scott who began work on May 16th as an Income Maintenance worker in Medicaid Transportation, but has been working with the department for seven years as an In-Home Aid. She also introduced Shaina Melo, who began work with Food and Nutrition Services on June 4th.

**Scheduled Agenda Items**

**1. Discussion - Tobacco Resolution and Ordinance**

Wendy Growcock, Health Educator, presented a powerpoint presentation and other handouts regarding Tobacco Free County Buildings, Vehicles and Grounds ordinance. Board members were given a sample ordinance to review titled "Smoke Free Tobacco Free Ordinance Prohibiting Smoking and the Use of Tobacco Products in Stanly County Buildings, Vehicles and on Stanly County Grounds". She explained this would only apply to county owned or leased property with municipalities having the right to opt in and act at the same time as the Board of County Commissioners do. Mrs. Growcock explained the Health Department is asking for permission to prepare a resolution and ordinance for Smoke Free / Tobacco Free County Buildings, Vehicles, and Grounds to be presented to the Board of County Commissioners.

After a period of questions and comments from board members, a motion was made by Michael Williams to approve the request to prepare a resolution and ordinance as presented with a second by Shirley Lowder. The motion passed by unanimous vote.

**2. 2019 Influenza Report (Accreditation Activity 38.1)**

Becky McKeon, RN with the Stanly County Health Department provided an update on the 2018-19 Influenza season. Between July 1, 2018 and May 31, 2019 the Health Department had provided 488 doses of vaccine. She stated that influenza illness peaked in NC during late January and early February. Also, there were 208 deaths associated with influenza in the state with one death in Stanly County.

After comments and questions from board members, Mrs. McKeon was thanked for her presentation.

**D.S.S. Updates**

**A. DSS Report of Services - April 2019**

Mrs. Dolly Clayton shared that revenue is at 68% and expenditures at 71% through April, 2019. She also reviewed and discussed the program performance report and each program. She pointed out the number of children in foster care has increased significantly stating there have been 55 children in care at some point through out the course of this 2018-19 year in comparison to the 2017-18 year with a total of 36 children for the entire year, which is straining for the staff. They are still recruiting for vacant positions and are struggling to fill vacancies in child welfare. Mrs. Clayton explained that she was able to get approved the use of lapse salaries to hire a contract worker to help out and another vacant position she hired a part-time employee to help through June 30th. She commended the child welfare staff for

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managing their situation so well with short staff and high case loads. Other staff recognized for outstanding work: Adult Welfare Staff; Medicaid workers, for meeting application time frame; Food and Nutrition Services did well with timeliness despite staff vacancies; Child Support is currently performing at 98.36%, also, they had an internal inspection report, with only one finding, which turned out to be in regard to size of the paper shredding.

In addition, she shared that they had a physical monitoring on-site visit which covered the following programs: Food and Nutrition, Medicaid, NC Health Choice, Child Support, TANF, Work First, LIEAP, Foster Care, Adoption Assistance, Title IV Administration, Social Services Block Grant and there were no findings. Mrs. Clayton states this is due to the excellent work of the Finance and Administrative staff.

Time was allowed for questions and comments by board members.

In closing, Mrs. Clayton distributed handouts referencing a proposal by the U.S. Office of Management and Budget to change how the federal poverty level is calculated, which could have a huge impact on families in North Carolina.

### **Health Department Updates**

#### **A. FY18-19 Expenditure/Revenue Report - Apr. 2019 (Accreditation Activity 33.6)**

The Expenditure and Revenue report through April 2019 is included in the board packets. Mr. Jenkins pointed out that General Health revenue is at 67% and noted that revenue was projected a little high and that figure has been adjusted for this upcoming budget year. He also highlighted the Dental Clinic revenue being at 97% thanks to cost settlement money.

Mr. Jenkins stated Rabies Clinics were held at Locust Animal Clinic and Bear Creek Animal Hospital. The total of dogs and cats vaccinated at Locust Animal Clinic was 129 and Bear Creek Animal Hospital 165.

He also shared that we are currently recruiting for a Public Health Nurse II position and will be advertising for a Processing Assitant IV position next week.

#### **B. Activities Summary - Health Department - Apr. 2019**

Mr. Jenkins reviewed the Activities Report included in the board packet. No questions by board members at this time.

### **Consolidated Human Services Updates**

Mr. Jenkins stated that we received a Conflict of Interest Bylaws document that requires board signatures for the 501c3 designation needed so that we may apply to become a Federally Qualified Health Center in the future.

He shared that he spent the day in court with Health and Human Services attorney Jackie DeSantis and Child Protective Services staff and applauded them for the hard work that they do.

Board members discussed cancelling the July Health and Human Services Board meeting. A motion was made by Shirley Lowder, seconded by Nancy Smoak to cancel the July meeting.

Board members were given time for discussion and questions for Mr. Jenkins.

**A. Bylaws and Conflict of Interest Bylaws - 501c3**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Shirley D Lowder, Board Member
<b>SECONDER:</b>	Larry Gibson, Board Member
<b>AYES:</b>	Smoak, Huneycutt, Cain, Thomas, Marshall, Lowder, Jordan, Edgerton, Sawyer, Gibson, Barbee, Jordan, Lowder, Teal, Williams
<b>ABSENT:</b>	Eudy, Norwood

**Adoption of Consent Agenda**

A motion was made by Commissioner Jordan with a second by Nancy Smoak to approve the consent agenda as presented. Motion approved unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tommy Jordan, Commissioner
<b>SECONDER:</b>	Nancy Smoak, Board Member
<b>AYES:</b>	Smoak, Huneycutt, Cain, Thomas, Marshall, Lowder, Jordan, Edgerton, Sawyer, Gibson, Barbee, Jordan, Lowder, Teal, Williams
<b>ABSENT:</b>	Eudy, Norwood

**A. Consolidated Health and Human Services Meeting Minutes - 5-02-19**

**B. Operating Procedures Review / Department Policy Review (Accreditation Activity 15.3)**

**C. Consolidated Health and Human Services Handbook Review (Accreditation Activity 36.2)**

**Public Comments**

**Adjournment**

A motion was made by Shirley Lowder, seconded by Larry Gibson to adjourn. Motion carried unanimously.