



**CONSOLIDATED HEALTH AND HUMAN SERVICES BOARD
REGULAR MEETING MINUTES**

THURSDAY, DECEMBER 6, 2018 – 6:00 PM

Call to Order / Invocation / Pledge of Allegiance

Mr. G. David Jenkins, Human Services Director, called the meeting to order, led the invocation and pledge of allegiance.

The Stanly County Consolidated Health and Human Services Board met on Thursday, December 6, 2018 at 6:00 PM in the Commissioners Meeting Room.

Attendee Name	Title	Status	Arrived
Nancy Smoak	Board Member	Present	
Boyd Huneycutt	Board Member	Present	
Joan Eudy	Board Member	Absent	
Ric Cain	Board Member	Present	
Beth Thomas	Board Member	Present	
Tom Norwood	Board Member	Absent	
James Marshall	Board Member	Present	
Shirley D Lowder	Board Member	Present	
Amy Jordan	Board Member	Present	
Georgette Edgerton	Board Member	Absent	
Caroline Sawyer	Board Member	Present	
Larry Gibson	Board Member	Present	
Elizabeth Teal	Board Member	Present	
Michael A Williams	Board Member	Absent	
Jann Lowder	Board Member	Present	
Tommy Jordan	Commissioner	Present	
Mike Barbee	Commissioner	Present	

Staff members present: Debbie Bennett, Jennifer Layton, Sarah Thompson, Traci Limer, Jamie Limer, Tracey Hudson and Ayesha McIntyre.

Swearing In of Members/Election of Chair and Vice Chair

All newly appointed first term and re-appointed board members participated in a swearing in ceremony and took their oaths of office. First Term members: Tommy Jordan, Mike Barbee and Elizabeth Teal. Second Term members: Nancy Smoak and Jann Lowder. The floor was opened for nominations for Chairman and Vice Chairman of the Board.

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Motion: A motion was made by Larry Gibson to nominate Jann Lowder as Chair of the Consolidated Human Services Board, with a second by Shirley Lowder. Motion carried by unanimous vote in favor of appointing Jann Lowder as Chair.

As newly elected Chair of the Board, Jann Lowder presided over the remainder of the meeting. She opened the floor for nominations for Vice Chair.

Motion: A motion was made by Ric Cain to nominate Dr. Amy Jordan as Vice Chair of the Consolidated Human Services Board with a second by Shirley Lowder. Motion carried by unanimous vote in favor of appointing Dr. Amy Jordan as Vice Chair.

Introduction of New Staff

Mr. G. David Jenkins introduced Sarah Thompson, who began work on December 3rd as a Dental Assistant II in the Dental Clinic.

Mrs. Dolly Clayton had several introductions of new or re-assigned staff members. Traci Biggers began work in the Child Support Unit on October 1st having previously worked in the Food and Nutrition Services unit; Jamie Limer began work on November 13th in the Food and Nutrition Services Unit; Tracey Hudson assumed the role of Lead Caseworker in Family and Children's Medicaid; and Ayesha McIntyre began work on November 29th as a temporary employee for the Limited Income Energy Assistance Program (LIEAP) as an income technician.

Adoption of Agenda

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Jordan, Board Member
SECONDER:	Shirley D Lowder, Board Member
AYES:	Smoak, Huneycutt, Eudy, Cain, Thomas, Marshall, Lowder, Jordan, Sawyer, Gibson, Teal, Lowder, Jordan, Barbee
ABSENT:	Norwood, Edgerton, Williams

D.S.S. Updates

A. Stanly County D.S.S. Report of Services - Oct. 2018

Mrs. Dolly Clayton states that revenue is at 27% and expenditures is at 27% also through October, 2018. She reviewed the report and highlighted some of the programs. Mrs. Clayton shared that after an inquiry following an Adult Protective Services presentation at last months board meeting, she pointed out in D.S.S. Report of Services, under Adult Protective Services (APS) section, two new columns were added to capture data, APS Assist/Transferred and APS Outreach. As far as department activities, Mrs. Clayton shared they are still filling vacancies. She shared that the Low Income Energy Assistant Program (LIEAP) started on December 3rd which targets households with someone age 60 or older, or receive disability or benefits through D.S.S. This is a federal program that will provide a one time payment to the heating company to help offset the heating prices through the cold winter months. The program will open to all households beginning January 2nd, 2019, to apply. Mrs. Clayton shared that they had already had 183 applications since beginning on Monday, December 3rd, and complemented the staff for their organization and management of the big influx of customers during this time. Also, Mrs. Clayton passed a handout to the board members which contained the Social Services Consortium Legislative Priorities for informational purposes.

Health Department Updates

A. FY18-19 Expenditures and Revenue Report

Mr. Jenkins shared that revenue is at 29% and expenditures at 29% through October, 2018.

B. Activities Summary/Performance Report - 2018-19

Mr. Jenkins reviewed the Monthly Activities Report included in the board member's packet and pointed out that front desk check ins were considerably high in October due to flu shot clinics, which includes employees. Mr. Jenkins highlighted other programs and answered questions from board members.

Consolidated Human Services Updates

Mr. Jenkins reminded board members of the employee Christmas party, which will be Wednesday, December 19th from 11:30 to 1:30, and board members are invited as well. He shared that he and Mrs. Dolly Clayton have been looking at the possibility of renovating the front offices of Health and D.S.S. and possibly combining them, which is still in the very early stages of planning. Dental Health has been awarded a \$65,000.00 grant, which the department will be seeking acceptance of funds when all the information has been received. This money will go toward sealants for middle school students. Mr. Jenkins shared that he has asked Carleen Crawford, who is the Regional Tobacco Control Manager, to come present on tobacco use, vaping and some policy consideration at the January 3rd Health and Human Services Board meeting. Also, he shared that he and Mrs. Clayton plan to provide official board member training that will meet accreditation requirements in March, so more information will be coming. Finally, Mr. Jenkins continues to work with Lorie Kayler and Associates to assess the possibility of the health department in being designated a Federally Qualified Health Center (FQHC).

Consent Agenda - Board Chair

The policy "Participation In Community Health Improvement" was approved noting an amendment to correct one error on page 2, to reflect 3-4 years instead of 4-5 years.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Amy Jordan, Board Member
SECONDER:	Boyd Huneycutt, Board Member
AYES:	Smoak, Huneycutt, Eudy, Cain, Thomas, Marshall, Lowder, Jordan, Sawyer, Gibson, Teal, Lowder, Jordan, Barbee
ABSENT:	Norwood, Edgerton, Williams

- A. CONSOLIDATED HEALTH AND HUMAN SERVICES BOARD - 1074 : MINUTES - REGULAR MEETING OF NOVEMBER 1, 2018**
- B. CONSOLIDATED HEALTH AND HUMAN SERVICES BOARD - 1075 : OPERATING PROCEDURE REVIEW / POLICY REVIEW - (ACCREDITATION ACTIVITY15.3)**
- C. CONSOLIDATED HEALTH AND HUMAN SERVICES BOARD - 2019 MEETING SCHEDULE**

Public Comments

No general public members were in attendance.

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Adjournment

A motion was made by Shirley Lowder to adjourn with a second by Boyd Huneycutt. Motion carried unanimously.