



Stanly County Human Services Agency
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STANLY COUNTY CONSOLIDATED HUMAN SERVICES BOARD

March 01, 2018
Meeting Minutes

Welcome and Call to Order:

The Stanly County Consolidated Human Services Board met on Thursday, March 1st, 2018 at 7:00 p.m. in the Stanly County Commissioners Meeting Room. Chair Lowder called the meeting to order and lead the pledge of allegiance with Calvin Lloyd giving the invocation. Board members present were: Jann Lowder, chair, Nancy Smoak, Boyd Huneycutt, Calvin Lloyd, Dr. Joan Eudy, Beth Thomas, Shirley Lowder, Dr. Amy Jordan, Dr. Tom Norwood, Dr. Dianne Daniels, Ric Cain, Georgette Edgerton, Caroline Sawyer and Larry Gibson. Members absent: Paige Emerson, Gene McIntyre and Dr. James Marshall. Staff Present: G. David Jenkins, Health and Human Services Director, Patricia Hancock, Debbie Bennett, Teri Bowers, Dolly Clayton, Director of Social Services/Assistant Health and Human Services Director, and Jeanette Eatman.

Adoption of Agenda:

With no adjustments to the agenda, Dr. Norwood moved to approve it as presented with a second by Shirley Lowder. Motion carried unanimously.

Approval of the February 1st, 2018 Consolidated Human Services Board Minutes:

Chair Lowder presented the February 1st Consolidated Human Services Board Meeting minutes for consideration of approval.

Motion: After review of the February 1st, 2018 meeting minutes, Dr. Tom Norwood moved they be approved as written with a second by Georgette Edgerton. Motion carried unanimously.

Adoption of Consent Agenda:

A. Permission to pursue Community Health Grant.

B. Approval to Accept Additional Funds for the LIEAP Program.

Motion: Larry Gibson moved to approve the consent agenda as presented with a second from Ric Cain. Motion carried unanimously.

Public Comments:

There were no general public members in attendance requesting to speak to the board.

Introduction of New Staff:

No new staff to present.

Oath of Office:

Mr. G. David Jenkins and Mrs. Dolly Huffman Clayton participated in a swearing in ceremony where each took their oaths of office. Their oaths were given by Teri Bowers, clerk to board and Notary Public.

Flu Activity Update:

Patricia Hancock, RN, Director of Nursing, gave a brief presentation on flu activity in Stanly County and an update on the number of flu related deaths. She stated Stanly County has so far had a total of four confirmed, two unconfirmed, flu related deaths ranging in age from 43 to 78 years of age. Mrs. Hancock also stated the

county schools absenteeism has reflected a lot of flu illnesses also. Mrs. Hancock also explained the different strains of flu virus and stated the Health Department still has flu vaccine available and suggested it is not too late to get one. After time for questions and comments, Mrs. Hancock was thanked for her presentation.

D.S.S. Updates:

- A. FY2017-18 Expenditure and Revenue Report** - D.S.S. Director Dolly Clayton stated their revenue is at 41% and expenditures are at 48% through January 2018.
- B. Program Performance Report** - Program reports were presented through January 2018 for review and discussion. Mrs. Clayton reviewed each program and the number of clients served. She also discussed the LIEAP program and the additional federal funds D.S.S. will be getting to help Stanly County citizens who meet qualifications with high power bills.

Included in the agenda packet was a draft from the NC Association of Social Services for FY2018-19 annual agreement. Mrs. Clayton explained this is a first draft and the association wanted feedback from local D.S.S. directors. Edits are being made after concerns of language use and recommendations given. Mrs. Clayton explained after the final draft is ready, they will be expected to sign the agreement by July 1, 2018.

Health Department Updates:

- A. FY2017-18 Expenditures and Revenues Report** - Mr. Jenkins stated at 58% into the fiscal year 17-18, Revenues are at 46% with expenditures at 52% through January , 2018.
- B. Program Performance Report** - Program reports were presented through January 2018. Mr. Jenkins reviewed each program and the number of clients served. Dr. Amy Jordan suggested that the number of euthanasias be put on the monthly performance report. After more discussion, Shirley Lowder made a motion to add Animal Control program update and overview to the next meeting agenda.

Motion: A motion was made by Shirley Lowder to add program update and overview by the Animal Control department to the next Consolidated Human Services Meeting agenda, with a second by Nancy Smoak. Motion carried unanimously.

Consolidated Human Services Update:

- A. Budget Update** - Mr. Jenkins stated that he and Mrs. Clayton had met with the county finance director Toby Hinson in regard to budget preparation, to implement a plan to streamline the process as much as possible as a consolidated agency. He stated there is a budget meeting scheduled with the county manager on March 13th which should provide more information. Mr. Jenkins presented to the board two options regarding the budget process: 1.) Select a budget review committee to work with both departments, then present to the entire board; 2.) Both departments complete the budget and present to the entire board at one time. After discussion and comments, by consensus the board unanimously agreed that D.S.S. and the Health Department prepare their budget, and then present to the entire board.

Old Business:

There was no old business to discuss.

New Business:

- A. Strategic Plan, Extension August 2018** - With the Stanly County Health Department's Strategic Plan being due for completion in April, 2018, Mr. Jenkins addressed the board to request an extension until August, 2018. Mr. Jenkins just started on February 5, 2018 as the new Health and Human Services Director and suggested an extension would enable him to prepare a better overall plan.

Motion: A motion was made by Larry Gibson, with a second by Boyd Huneycutt to approve an extension for completion of the Health Department's Strategic Plan to August, 2018. Motion carried unanimously.

B. Discussion/Approval of 6:00 pm meeting time - With county commissioners voting to change their board meeting start time from 7:00 p.m. to 6:00 p.m., Chair Lowder inquired if the board members were interested in discussing a change in start time from 7:00 p.m. to 6:00 p.m. also. After time was allowed for discussion and comments, a motion was made.

Motion: A motion was made by Dr. Tom Norwood with a second by Shirley Lowder to vote to change the start time of the Consolidated Human Services Board regular meetings from 7:00 p.m. to 6:00 p.m. The motion carried with a majority vote (13-1) in favor of changing the start from 7:00 p.m. to 6:00 p.m. for all future Consolidated Human Services Board meetings.

Other Business:

A. Proclamation for Child Abuse Prevention Month, April 2018 - Dolly Clayton, Social Services Director, presented a proclamation seeking the boards approval to declare April, 2018 “Child Abuse Prevention Month”.

Motion: A motion was made by Dr. Tom Norwood with a second from Larry Gibson to approve the Proclamation to declare April, 2018 as “*Child Abuse Prevention Month*”. Motion carried unanimously.

Adjournment:

There being no further business Chair Jann Lowder called for a motion to adjourn.

Motion: A motion was made by Dr. Tom Norwood a second by Shirley Lowder that the Consolidated Human Services Board meeting be adjourned. Motion carried unanimously.

Respectfully Submitted,

G. David Jenkins, Secretary
Stanly County Consolidated Human Services Board