



## Stanly County Health Department

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**August 03, 2017**

### ***STANLY COUNTY BOARD OF HEALTH***

### ***Meeting Minutes***

The Stanly County Board of Health met on Thursday, August 3, 2017 at the Stanly County Health Department. Board members present were: Larry Faulkner, Dr. Amy Jordan, Shirley Lowder, Dr. Keenya Little, Dr. Tom Norwood, Dr. Janice Dunlap and Jann Lowder. Health Department Staff Present: Debbie Bennett, Shonda Blalock, Debbie Bailey, Charles Hartsell, Teri Bowers, and Health Director Dennis Joyner.

#### **Welcome and Call to Order:**

Chair Larry Faulkner welcomed everyone in attendance and called the meeting to order.

#### **Approval of July 11th, 2017 Board of Health Meeting Minutes:**

Chair Larry Faulkner presented the July 11th, 2017 Board of Health meeting minutes for consideration of approval.

**Motion: After review of the July 11th meeting minutes, Dr. Tom Norwood moved that they be approved as written with a second by Shirley Lowder. Motion carried unanimously.**

#### **Public Comment:**

There were no general public members in attendance requesting to speak to the board.

#### **Health Director's Report:**

- A. Personnel Update** – Mr. Joyner announced that Allison Greene, RN started with Home Health on July 24<sup>th</sup>, 2017 to fill one of the two vacant nursing positions, while still recruiting for the other. There are no other personnel updates at this time.
- B. FY2016-17 Expenditures and Revenue** – Preliminary Reports for June on program revenue and expenditures were presented for review. Mr. Joyner explained some adjustments may be necessary as the year end closes, but expects those adjustments to be minimal. Revenues ended at 118% and Expenditures were 95% at yearend overall for our department. Mr. Joyner stated he was very pleased with these overall results and after lingering concern regarding lagging revenues in Home Health, he was pleased to share that over the last two months, Home Health has brought in over \$450,000 in revenue.
- C. Program Performance Reports** – Program Performance Reports were presented for review and discussion. Mr. Joyner stated numbers seemed consistent for most programs with Animal Control having a very busy month of June. Mr. Joyner shared that Animal Control is trying to enhance their efforts to increase adoptions in hopes to reduce euthanasia rates. He explained one approach

involves a volunteer from the Animal Rescue League that comes by the department to help with pictures and postings on social media to enhance the appeal. Mr. Joyner was pleased to report since some of the changes were started mid-June through the end of July, 24 dogs were moved from the shelter.

### **New Business:**

- A. Communicable Disease Annual Update** – Mr. Joyner introduced Shonda Blalock, RN and clinic nurse Supervisor, who presented the annual Communicable Disease update. Mrs. Blalock distributed statistical information to those in attendance. She also explained to board members, due to an increase in Hepatitis C statewide, the state is providing free testing to the general public who meet certain criteria through the end of this year. To receive the free testing, you must be a “baby boomer” (born between 1945-1965), past or present IV drug user, or HIV positive. Mrs. Blalock stated the clinic has been offering this free testing for Hepatitis C since June, 2017 and we already have had 3 positive cases. After questions and discussion, Mrs. Blalock was thanked for her informative presentation.
- B. FY2016-17 Accounts Receivable & Bad Debt Write-off** – A report of departmental program accounts receivable and bad debts was presented to the Board for the period of 7-1-16 thru 6-30-17 for all clinical programs, the dental clinic and home health program. Mr. Joyner was pleased to share that overall, the bad debts and accounts receivable is considerably lower than last year. The board members were allowed time to review and discuss the information presented to them.

**Motion: A motion was made by Dr. Joan Eudy and seconded by Shirley Lowder that the FY2016-17 Accounts Receivable and Bad Debts Write-off be approved as presented. The motion carried unanimously.**

### **Unfinished Business:**

- A. County Commissioners’ Consideration of Human Services Consolidation – Public Hearing Aug. 7, 2017** – Mr. Joyner reminded board of health members of the Public Hearing, August 7<sup>th</sup>, 2017 concerning the County Commissioners’ Consideration of Human Services Consolidation. There was discussion among the board members and a decision was made to conduct a vote to see how the majority of the Board of Health members feel about the proposed consolidation.

**Motion: A motion was made by Ric Cain to vote to “Oppose the Consideration of Human Services Consolidation” with a second by Shirley Lowder. The motion carried unanimously with all votes (9-0) in favor of the motion to “Oppose the Consideration of Human Services”.**

### **Other Business:**

- A. Departmental Activity Update – Home Health Performance Tracking & Activity Report -** Debbie Bailey, RN and Home Health supervisor, presented the 2017, 1<sup>st</sup> and 2<sup>nd</sup> quarter Performance Tracking Tool and activity report for Home Health. Mrs. Bailey shared information on department activities, numbers, and highlighted the Medicare survey they completed in February. She stated this was a very thorough survey, which will benefit them in the long run with suggestions

for better efficiency. After time for discussion and questions, Mrs. Bailey was thanked for her presentation.

**FY2016-17 Year End Clinical Program Data Review** - Mr. Joyner presented the board members with a handout and shared a PowerPoint presentation to demonstrate clinic use trends. He shared information on several program areas such as maternal health, family planning, adult health, child health, communicable disease, STD clinic, BCCCP and also WIC. Mr. Joyner pointed out that while some programs have shown a decline, others have shown an increase in visits which according to the graph presentation, showed an increase overall for total clinic numbers over the last few years. Mr. Joyner stated over future Board of Health Meetings, he hopes to highlight other Health Department Programs and share year-end program data with the board members.

**Animal Control Program Enhancements** – Mr. Joyner stated this would be discussed at a later board meeting.

**Adjournment:**

There being no further business, Chair Larry Faulkner called for a motion to adjourn.

**Motion: A motion was made by Dr. Tom Norwood with a second by Jann Lowder that the Stanly County Board of Health meeting be adjourned. Motion carried unanimously.**

Respectfully Submitted,

Dennis R. Joyner, Secretary  
Stanly County Board of Health