



Stanly County Health Department

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October 6, 2016

STANLY COUNTY BOARD OF HEALTH

Meeting Minutes

The Stanly County Board of Health met on Thursday, October 6, 2016 at 7:00 p.m., at the Stanly County Health Department.

Board members present: Larry Faulkner, Jann Lowder, Ric Cain, Shirley Lowder, Dr. Keenya Little, Dr. Joan Eudy, Dr. Tom Norwood and Debora Norris

Health Department Staff present: Debbie Bennett, Patti Lewis, Becky McKeon, Teri Bowers and Health Director Dennis Joyner.

WELCOME AND CALL TO ORDER:

Chair Larry Faulkner welcomed everyone and called the meeting to order.

APPROVAL OF SEPTEMBER 1ST, 2016 BOARD OF HEALTH MEETING MINUTES:

Chair Larry Faulkner presented September 1st, 2016 Board of Health Meeting Minutes for consideration of approval.

Motion: After review of the September 1st, 2016 minutes, Shirley Lowder moved that they be approved as written with a second by Ric Cain. Motion carried unanimously.

PUBLIC COMMENT:

There were no general public members in attendance requesting to speak to the board.

HEALTH DIRECTOR'S REPORT:

- A. **Personnel Update** – Mr. Joyner reported that there were some upcoming changes in Health Department staff. Wendy Eudy who was a Processing Assistant IV in Home Health will have that same title and be transitioning to the Front Desk Receptionist/Vital Records position. The position left vacant by Mrs. Eudy in Home Health will be filled with a new employee, Consuela Little, who will begin her work here on October 13, 2016. Mr. Joyner also reported the resignation of one employee in the Environmental Health section, Heather Misenheimer, whose last day was September 22nd, 2016. Ms. Misenheimer left to pursue a regional job with the State, which will provide consultation on inspection of tattoo artists and public pools. Mr. Joyner explained to the board that filling the absent role in Environmental Health may be challenging due to the special requirements and training needed for that position, which focuses on food and lodging and tattoo artist inspection.

- B. **FY2015-16 Expenditures and Revenues** – Reports on revenue and expenditures were reviewed and discussed. At only 16% into the new fiscal year, revenues are at 17%, with expenditures at 16% as of 8/31/16. Mr. Joyner stated that these figures were on track with what was expected and noted that July had three pay periods in it which increased our expenses slightly.

C. **Program Performance Reports** – Program performance reports were reviewed and discussed. Reports for FY2015-16 were included for comparison. The performance numbers appear to be consistent with past months numbers of patients seen. The Dental Clinic saw a slight increase in numbers which Mr. Joyner pointed out with Dr. Crowe being full time now, that would contribute to the increase. Mr. Joyner informed the board that for the months of September and October, Environmental Health may struggle a bit with food and lodging inspections with the absence of one employee as discussed earlier. The staff has re-assigned the case load between other employees until the position is filled.

NEW BUSINESS:

A. **NC Syringe Exchange Programs** – Mr. James Sizemore with the NC Harm Reduction Coalition was scheduled to do a presentation on the benefits of participating in the NC Syringe Exchange Program. Unfortunately, Mr. Sizemore not showed for the presentation. Mr. Joyner apologized for the speaker’s absence and stated he would attempt to get him rescheduled. Jennifer Layton, Health Educator at the Stanly County Health Department was in attendance and agreed to discuss and update the Board on Project Lazarus. Ms. Layton has been a key coordinator in getting this project started in our county. Ms. Layton stated they are a subcommittee which operates under the Stanly County Partners In Health Coalition. Ms. Layton highlighted some of the problems that have plagued the community in relation to opioid drug abuse and overdose. Ms. Layton then explained some of the outreach and training Project Lazarus has set forth for the committee in an effort to help our community battle the rising increase in drug overdoses. Ms. Layton was thanked for her time and informative discussion.

UNFINISHED BUSINESS:

A. **Board of Health Members – Terms of Office** - During discussion at the September Board of Health Meeting, it was discussed and agreed upon that the five Board Members (Debora Norris, Dr. Keenya Little, Dr. Janice Dunlap, Dr. Amy Jordan and Conrad Carter) whose terms are ending December 2016, should be asked to serve another three year term. Mr. Joyner stated he had spoken with all five members and they were willing to do so if approved by the County Commissioners. Mr. Joyner shared that there are three volunteer applications, all registered nurses, which have been received by Tyler Brummit, Clerk to the Board of County Commissioners. Mr. Joyner discussed sharing this information with Mrs. Debora Norris, the current Registered Nurse Board of Health Member, and she expressed her desire to step aside and let someone new be appointed in her place. At that time, Mrs. Norris addressed the board and explained with her job not physically being located at Carolinas Healthcare System (CHS) Stanly anymore, and now being located at CHS Northeast, it had become a challenge to make it to all the meetings. She also stated that it had been an honor to serve on the Board of Health. Mr. Joyner expressed his appreciation to Mrs. Norris and informed the Board he will update the request on the Agenda for the upcoming County Commissioners meeting.

OTHER BUSINESS:

A. **Department Updates** – Mr. Joyner informed the Board that flu clinics were being held at the Health Department for county employees through Friday, October 7th. He also stated there are several group homes and other institutions that our nurses have arranged to visit and administer flu vaccine. Our general clinic at the Health Department will be giving them to the public starting Monday, October 10th, 2016. Mr. Joyner shared with the board that there have already been a couple flu cases reported, most notably one resident at a nursing home facility.

According to Mr. Joyner, our Family Planning Program will be in for some funding changes beginning next year. This year, as in past years, we received funds as part of an Agreement Addendum with the state for family planning services. For next fiscal year, we will have to apply for family planning funding through a competitive request for proposals process (RFP) with the state. This, in addition to

more training requirements for our staff, is all part of new federal government requirements. Staff is in the process of preparing the application now.

The Dental Sealant project is off to a good start according to Dr. Mindy Turner. East Albemarle Elementary School was the first school they visited with Central Elementary next. They were very busy with many children to see. Also, Dr. Turner stated the staff and school nurses have been very helpful and accommodating as well.

ADJOURNMENT:

There being no further business, Chair Larry Faulkner called for a motion to adjourn.

Motion: A motion was made by Shirley Lowder with a second by Dr. Tom Norwood that the Stanly County Board of Health meeting be adjourned. Motion carried unanimously.

Respectfully Submitted,

Dennis R. Joyner, Secretary
Stanly County Board of Health