



## Stanly County Health Department

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Dennis R. Joyner, MPH  
Director

### ***STANLY COUNTY BOARD OF HEALTH***

#### **August 7, 2014 Meeting Minutes**

The Stanly County Board of Health met on August 7, 2014 at 7:00 p.m. in the Conference Room of the Stanly County Health Department. Board Members absent were Ric Cain, Dr. Laura Mauldin, Dr. Joan Eudy and Debora Norris. Staff members present were Dennis Joyner, Health Director, Judie DeMuth, Debbie Bennett, Becky McKeon, Shonda Blalock, Thomas Taylor, Charles Hartsell, Amy Irving, Dean Lambert, Shelley Barbee and David Ezzell. Leon Warren attended as media representative.

Chairman Faulkner called the meeting to order and after welcoming those present, swore in Dr. Kenya Little who was appointed by County Commissioners to complete the first term of Dr. Hal Royer, Physician Member, who recently relocated to another county. Judie DeMuth, clerk to the board witnessed and notarized the Oath of Office.

The Chairman then entertained a motion for approval of the June 5<sup>th</sup>, 2014 board meeting minutes. A motion to approve the minutes as presented was made by Mr. Carter, seconded by Mrs. Lowder and approved by the board.

#### **HEALTH DIRECTOR'S REPORT**

Director Joyner updated the board on the agency's personnel status informing them that Shelley Barbee began employment on 7/1/14 filling the only vacant Animal Control Officer position. Mr. Barbee was in attendance and after introducing him to the board, Director Joyner explained that in order for him to officially begin his duties, he was sworn in as an Animal Control Officer on 7/18/14. Board Members were informed that Karen Lowder, RN, Clinical Services Supervisor had recently requested reassignment from a PHN III supervisor role to a PHN II clinical position. Shonda Blalock, RN who has worked in a PHN II position since 5/01/2003 was promoted to the PHN III Supervisor Position as of 7/1/14. Mrs. Lowder transferred into Mrs. Blalock's PHN II position. Mrs. Blalock was in attendance and was introduced to the board.

Reports on expenditures and revenues for all Health Department programs as of 6/30/14 were reviewed and Mr. Joyner explained that the year-end report was consistent with budget figures. Also, Medicaid cost settlement funds are expected to be in excess of \$452,000 this year, and with the county finance office posting and finalizing the FY2013-14 budget next week, revenue figures should exceed projections. Board Members were made aware that the Nancy Lee Henderson beneficiary donation to Animal Control for approximately \$148,000 has been placed in a designated fund to be used in the Animal Control Program. Additional information will be provided to the board at a later date.

Performance reports for all Health Department programs through the month of June were reviewed and Director Joyner explained that numbers are at expected levels. He added that the Animal Control Program and the Health Department have Facebook pages which have proven to be very beneficial, especially in Animal Control. Adoption numbers have increased tremendously, with 6 being adopted directly from the shelter during the month of June and July figures are higher than normal. The Facebook postings have also increased the number of reclaims of stray or lost animals. All staff involved with setting up and managing the facebook sites was commended.

### **NEW BUSINESS**

Mrs. Shonda Blalock, RN Clinic Nursing Supervisor gave a presentation / update on Communicable Disease activities at the Health Department and in Stanly County. She explained the purpose and various components of the communicable disease program and reviewed the STD/HIV/TB/CD activity report for FY2013-14. Specific information was shared on a Norovirus outbreak that started in February, 2014 and a Shigella outbreak in October, 2013. Also, the new and emerging infections currently in the media, MERS-CoV (Middle East Respiratory Syndrome Coronavirus), Chickungunya and Ebola Virus, was discussed. Those in attendance reviewed statistical information and after time was allowed for questions and discussion, Mrs. Blalock was thanked for her presentation.

The Health Director recognized Peter Ascitutto, County Commissioner Board Member and offered concern and congratulations on his recent heart surgery and recovery. Mr. Ascitutto's recent health emergency was acknowledged with warm regards.

Next, a list of patient account receivables and bad debts for the period of 7-1-13 thru 6-30-14 for all clinical programs, the dental clinic and the home health program was reviewed by the board. The Health Director discussed the information and explained that overall figures presented were in line with previous years. He answered questions concerning non-payment issues and after discussion, Commissioner Ascitutto made a motion to accept the report as presented. The motion was seconded by Dr. Dunlap and passed by the board.

The Health Director explained that Health Department Administrative Policies and Procedures had been reviewed, as annually required, and the specific policies approved by the Board were found to be in order with no changes recommended at this time unless desired by the board. The policies include: *Participation in Community Health Improvement; Management of Customer Complaints; Fee Policy; Diversity in the Workplace; Developing Policies and Procedures; and Delegation of Authority*. Board Members were reminded that all policies and procedures are found in their current orientation handbook and have been reviewed and signed by Larry Faulkner, Board Chairman in June. There was board consensus to accept the policies with no changes.

Operating Procedures for the Board of Health were made available for review with Mr. Joyner noting that there were no recommendations for changes unless desired by the Board. Also, the operating procedures can be found in the Board's current handbook. A motion to accept the

Board of Health Operating Procedures as presented was made by Dr. Dunlap. The motion was seconded by Mr. Carter and passed by the board.

### **UNFINISHED BUSINESS**

An educational PowerPoint presentation was shared with the board by Director Joyner who explained an analysis of the organizational structure of the Animal Control Program. He pointed out that in recent months, a question had been raised as to the best organizational positioning of program within county government. The governance of animal control regionally as an independent/stand-alone unit, part of the Health Department or as part of the Sheriff's Department was reviewed with pros and cons discussed. Potential consequences and advantages of making changes in the management of animal shelter operations were discussed, including issues with neglect cases and large animal issues. The director also pointed out various statutory or ordinance responsibilities of the health department and Board of Health for rabies control and review of dangerous dog appeals regardless of where the program is administratively positioned. After discussion, there was a consensus among the board that this issue should be properly reviewed by the county with the overall best interest of the county taken into consideration. The Health Director stated his intentions to share their input with the County Manager, keeping them updated of any new or additional information.

### **OTHER BUSINESS**

Board Members reviewed and discussed the Community Health Action Plan for 2013-2016. Director Joyner answered questions and explained that the summary distributed to them was an effort designed to address community health assessment priorities and would be the community health focus over the next few years.

With no further business to discuss, Dr. Dunlap made a motion for adjournment. The motion was seconded by Mrs. Lowder and passed by the board.