



Stanly County Health Department

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Dennis R. Joyner, MPH
Director

STANLY COUNTY BOARD OF HEALTH

May 7, 2015

Meeting Minutes

The Stanly County Board of Health met on May 7, 2015 at 7:00 p.m. in the Conference Room of the Stanly County Health Department. All Board Members were present with the exception of Conrad Carter, Dr. Joan Eudy and Dr. Keenya Little. Staff Members present were Dennis Joyner, Health Director, Judie DeMuth, Charles Hartsell, Patti Lewis and Becky McKeon.

Chairman Faulkner called the meeting to order and after welcoming those present entertained a motion for approval of the March 5th, 2015 board minutes. A motion to approve the minutes as presented was made by Dr. Mauldin, seconded by Dr. Dunlap, and approved by the board.

No comments were noted under Public Comments and the meeting was turned over to the Health Director.

HEALTH DIRECTOR'S REPORT

Director Joyner updated the board on the agency's personnel status informing them that Dr. Dana Witherspoon began work as a full time employee on Monday, May 4th in the dental clinic. With this addition, all positions being recruited for within the Health Department are filled.

Reports on expenditures and revenues along with performance reports for all Health Department programs as of 3/31/15 were reviewed. Mr. Joyner explained that at 75% into the year most figures are at expected levels. Performance measures reflected consistent figures, including the WIC patients served, but the Employee Wellness Clinic numbers were lower than usual. However, Director Joyner explained that the number of patients seen in the month of April reflect a larger number of patients seen.

NEW BUSINESS

The proposed Health Department budget for FY15-16 was presented by the Health Director who thanked Budget Committee Members Larry Faulkner, Conrad Carter and Ric Cain for meeting on May 29th to review the budget before presentation to the entire board. Director Joyner explained that proposed budget figures include a 1.4% increase in overall expenditures from the FY14-15 adopted budget, with a net request of a 0.2% increase in county cost from the current year adopted budget. Highlighted budgetary items were discussed with Board Members as follows:

- 1) **Overall Department** - Salary allocations are projected at current rates per Finance Department calculations and any adjustments are due to customary probationary increases for qualifying employees. Enhancement requests in the General Health Department, not included in the budget, include interior painting of public access areas and hallways, awning replacement at the employee entrance and consideration of resurfacing the parking lot.

- 2) **Animal Control Program** - Reflects a 5.8% increase over last year's budget due to the expenses for radio reprogramming and installation needed to move to the new county radio system. Enhancement requests include a replacement vehicle including animal carrier and the purchase of body cameras. Board Members discussed the need for all five officers to wear body cameras and Director Joyner added that this item may not be recommended in the County Manager's recommended budget at this time based on recent conversation.
- 3) **Environmental Health Program** - Includes a request to replace a sedan type vehicle with a 4WD truck to be used where roads and terrain can be problematic for typical passenger cars. Three GPS units are needed but one is being purchased from the current budget leaving two units in the requested budget.
- 4) **Dental Clinic** - Reflects a 4.8% increase primarily due to salary related adjustments. A projected allocation of \$83,000 from the Fund Balance is included to make the Dental budget "cost neutral."
- 5) **Home Health Program** - Includes a small increase of 0.7% due to increased staff travel costs and professional services for contracted therapists. Revenue projections should cover proposed expenditures without a fund balance allocation.
- 6) **Fund Balance Usage** - A request of \$113,000 from the Dental Fund Balance, \$20,000 from the Home Health Fund Balance, \$40,000 from the Medicaid Settlement Fund Balance and \$5,000 from the Animal Control Fund Balance for a total of \$178,000 to be used to help support shared overhead and administrative expenses of the department.

The Health Director informed the board that the only fee schedule change in all programs was one drug expense that increased to \$153 from \$136. All board members agreed to include this change.

Director Joyner explained that he has met with the County Manager who has preliminarily reviewed the proposed budget. After comments, questions, and discussion from the board, Dr. Mauldin made a motion to approve recommending the proposed FY2015-16 budget as presented to county administration. Dr. Janice Dunlap seconded the motion, which was approved by the board.

UNFINISHED BUSINESS

The Health Director thanked Dr. Jordan, Conrad Carter, Charles Hartsell and Steven Lemons for meeting and discussing possibilities of developing standards for large animals, particularly horses in the county. He explained that Steven Lemons was invited to participate in the discussions due to his role in dealing with large animals at the Cooperative Extension County Office. Dr. Amy Jordan, Veterinarian Board Member explained that currently there are no standards in place to support neglect related cases/concerns and gave examples of the basic minimum amount of water that is needed daily to prevent cruelty to large animals. She added that the ad-hoc committee has spoken to the County Manager and he seems OK with the Board of Health proceeding with the establishment of rules pertaining to this issue. After questions/discussion of the board as to why this large animal issue should be handled through the Health Department, Commissioner Lowder made a motion for the current Large Animal Committee members to continue gathering information and present some type of ordinance/guidelines to the board at a later date. Dr. Laura Mauldin seconded the motion, which passed by the board.

OTHER BUSINESS

Board Members were encouraged to complete the 2015 Community Health Assessment which is used to assist in obtaining grants and developing action plans to address priority community health concerns for the next three years. The Health Department is partnering with Stanly Regional Medical Center to conduct the assessment which can be accessed at www.stanlycountync.gov or see Debbie Bennett, Health Educator for paper copies.

The 2015 Stanly County Annual Rabies Vaccination Clinic schedule was distributed to the board and Mr. Joyner explained that this advertisement has been forwarded to the SNAP and are posted throughout the county in an effort to make vaccinations available to as many citizens dogs/cats as possible. Dr. Amy Jordan was thanked for her involvement and support in this year's schedule.

Director Joyner shared that the replacement digital message board at the Stanly Common's entrance off First Street has been ordered and should be received and installed very soon. Also, board members were made aware that the Commons Farmers' Market began on Monday, May 4th and will be available every Monday from 9:00 AM - 1:00 PM through summer and fall.

Board Members were informed that transition to a new electronic health record system (Cure MD) is slowly progressing and expects to have all contracts signed very soon so that a training and transition schedule can be established.

With no further business to discuss, Dr. Mauldin moved to adjourn the meeting. The motion was seconded by Mrs. Lowder and passed by the board.