



## Stanly County Health Department

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Dennis R. Joyner, MPH  
Director

### ***STANLY COUNTY BOARD OF HEALTH***

#### **May 1<sup>st</sup>, 2014 Meeting Minutes**

The Stanly County Board of Health met on May 1, 2014 at 7:00 p.m. in the Conference Room of the Stanly County Health Department with all board members in attendance. Staff members present were Dennis Joyner, Health Director, Debbie Bennett, David Ezzell, Charles Hartsell, Patti Lewis, Tammy Morgan, Debbie Bailey and Thomas Taylor. Leon Warren attended as media representative.

Chairman Faulkner called the meeting to order and after welcoming those present, presented a Certificate of Appreciation to Dr. Hal Royer for his service to the county as Physician Member of the Board of Health. After the Health Director explained that Judie DeMuth, Clerk to the Board was absent due to some medical issues that required hospitalization today, Mr. Faulkner entertained a motion for approval of the April 3, 2014 board minutes. A motion to approve the minutes as presented was made by Mr. Cain, seconded by Mr. Carter, and approved by the board.

With no general public in attendance, no comments were noted under Public Comments and the meeting was turned over to the Health Director.

#### **HEALTH DIRECTOR'S REPORT**

Director Joyner updated the board on the agency's personnel status informing them that an administrative decision was made 4/23/14 to appoint Charles Hartsell as Interim Supervisor of the Animal Control Program. He explained that Dean Lambert had resumed regular animal control officer responsibilities as of that same date and should any of the board have questions, they would be addressed under the closed session scheduled as the last item of business. Mr. Joyner added that recruitment for the vacant Animal Control Officer position would take place next week in hopes of being fully staffed by summer months.

Reports on expenditures and revenues for all Health Department programs as of 3/31/14 were reviewed. Mr. Joyner explained that at 75% into the year most figures are at expected levels.

Performance reports for all Health Department programs through the month of March were reviewed and Director Joyner explained that numbers are at expected levels and will hopefully continue to increase through the following months.

#### **NEW BUSINESS**

Mr. Joyner introduced Debbie Bailey, Home Health Supervisor who reviewed the Home Health Performance Tracking Tool / Medicare Compare Statistics that was distributed to the board, including Medicare Home Health Agency comparison charts. After discussion and questions Debbie was thanked for her presentation.

The proposed Health Department budget for FY14-15 was presented by the Health Director who thanked the department's management team for their assistance in preparing the budget as well as board members Larry Faulkner, Conrad Carter and Rick Cain for meeting on April 22nd to review the budget before presentation to the entire board. Director Joyner explained that proposed budget figures include a 1.2% increase in overall expenditures from the FY13-14 adopted budget, with a net request of a 3.1% increase in County cost from the current year adopted budget primarily as a result of increased salary/fringe benefit adjustments, vehicle purchase cost, and IT system service maintenance. Highlighted budgetary items were discussed with Board Members as follows:

- 1) **Overall Department** – Salary allocations are projected at current rates per Finance Department calculations and any adjustments were due to customary probationary increases for qualifying employees and as a result of current year merit adjustments and increases in various fringe benefits for the county. No staff reductions or additions were proposed.
- 2) **Animal Control Program** – Consistent with the current year budget with the addition of a payout to the school system for civil penalties collected in the amount of \$11,500.
- 3) **Environmental Health Program** - Consistent with the current year budget with the exception of a request to replace a vehicle with an SUV type vehicle which would be used for on-site field evaluations where roads and terrain can be problematic for typical passenger cars.
- 4) **Dental Clinic** – Reflects a net decrease from the current year primarily due to the fact that exam room renovations have been completed. Needed digital operating room x-ray equipment was projected to be budgeted but that purchase has been made in the current year's budget.
- 5) **Home Health Program** – Reflects a small increase primarily due to staff travel costs and fringe benefits, with total revenue projections less than projected expenditures. One vacant position has been left unfilled which has reduced expenditures and allowed the program to more than cover costs to date. To cover the projected revenue shortfall for FY14-15 an allocation of \$142,863 is being requested from the Home Health Fund Balance. If the current revenue and expenditure trends continue, the amount of fund balance needed will be reduced.
- 6) **Fund Balance Usage** – A request for \$60,000 from the Dental Fund Balance, \$142,863 from the Home Health Fund Balance and \$60,000 from the Medicaid Settlement Fund Balance for a total of \$262,863 from departmental fund balances was proposed to help support shared overhead and administrative expenses.

Director Joyner explained that he has met with the County Manager who has preliminarily reviewed and accepted the proposed budget with no suggested changes at this time. After comments, questions, and discussion from the board, Dr. Mauldin made a motion to approve the proposed FY2014-15 budget as presented. Mr. Conrad Carter seconded the motion, which was approved by the board.

Recommended fee schedules for all programs were reviewed and the Health Director explained that changes are minimal and increases that have been recommended are based on multiple factors including changes in costs for the service (staff time and/or supplies), increased allowable reimbursements, Medicaid reimbursement rates and/or a review of comparable fees. A motion to accept the fee schedules as presented was made by Mr. Ric Cain, seconded by Dr. Dunlap and passed by the board.

## **UNFINISHED BUSINESS**

Possible physician candidates to serve in Dr. Royer's position were discussed and board members were encouraged to notify the Health Director of a possible replacement. Director Joyner indicated that a notification will be sent to local physicians to solicit interest in the position.

The 2014 Stanly County Annual Rabies Vaccination Clinic information was distributed along with the new revised Animal Control Brochure outlining responsible pet ownership. Board Members were updated on the outcome of the appeal hearing held on April 3rd which involved two dogs declared potentially dangerous by Stanly County Animal Control and in which the board voted to uphold the insurance requirement as stated in the Stanly County Animal Control Ordinance for maintaining ownership of the dogs. Director Joyner explained that after the appealing parties were informed of the board's decision to uphold the requirement, they were given ten days to take further action or the animals would become the property of Stanly County. The owner's subsequently indicated that they would comply with the requirements but at a later point, decided to surrender the dogs to Animal Control.

Board Members were made aware of a recent notification listing Stanly County Animal Control as the beneficiary of \$145,000 to be used for the Animal Control Program. Additional paperwork needed to be submitted to receive the funds and Director Joyner indicated that there would be future discussion with staff and key stakeholders on ways to prioritize use of the donated funds and further information will be provided to the board at a later date.

## **OTHER BUSINESS**

The board was made aware that the Commons Farmers' Market is scheduled to begin this year on Monday, May 12th. The market will operate from 9:00 AM until 1:00 PM and everyone was encouraged to visit throughout the summer months.

Director Joyner shared that the state conducted a recent IAP (Immunization Action Plan) review at the Health Department. The results were excellent with no exceptions noted. Also, in the WIC program, implementation of new software system (Crossroads) is in process with our department's rollout scheduled for September 2014.

Next, Mr. Ascitutto made a motion to go into closed session to discuss a personnel matter. Mr. Conrad Carter seconded the motion, which was passed by the board. After discussion, Dr. Dunlap moved to come out of closed session; the motion was seconded by Mr. Cain and passed by the board.

With no further business brought forward, Dr. Royer moved to adjourn the meeting. The motion was seconded by Dr. Joan Eudy and passed by the board.