



Stanly County Health Department

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Dennis R. Joyner, MPH
Director

STANLY COUNTY BOARD OF HEALTH

January 2nd, 2014

Meeting Minutes

The Stanly County Board of Health met on January 2, 2014 at 7:00 p.m. in the Conference Room of the Stanly County Health Department. Board Members absent were Shirley Lowder, Dr. Hal Royer and Dr. Joan Eudy. Staff members present were Dennis Joyner, Health Director, Judie DeMuth, Debbie Bennett, David Ezzell, Patti Lewis, Dean Lambert, Charles Hartsell, Wes Smith, Thomas Taylor, Becky McKeon, and Patricia Hancock. Family members of staff that were in attendance included Lisa Smith, Laura Hartsell, and Jeffrey Hancock. Leon Warren attended as media representative.

Chairman Faulkner called the first meeting of the year to order and welcomed those present. First term veterinarian board member Dr. Amy Jordan was sworn in by Mr. Faulkner and Judie DeMuth, clerk to the board witnessed and notarized the Oath of Office.

The floor was opened for nominations of a Chairman and Vice Chairman of the Board for the year of 2014. Dr. Laura Mauldin nominated Mr. Faulkner to continue to serve as Chairman of the board, and the motion was seconded by Dr. Dunlap. With no other nominations offered, by acclamation Mr. Faulkner was elected to continue as Board Chairman. Dr. Laura Mauldin then nominated Commissioner Ascitutto to serve as Vice Chairman and with Mr. Ascitutto descending, she nominated Conrad Carter. Mr. Ric Cain seconded the motion, and with no other nominations, Mr. Carter was unanimously elected as Vice Chairman of the board.

Chairman Faulkner then entertained a motion for approval of the November 7th, 2013 board meeting minutes. A motion to approve the minutes as presented was made by Commissioner Ascitutto, seconded by Dr. Mauldin and approved by the board. No comments were noted under Public Comments and the meeting was turned over to the Health Director.

HEALTH DIRECTOR'S REPORT

Information was distributed to the board concerning an unrestrained, aggressive dog that was fatally shot recently by an Animal Control Officer. The Health Director shared the 911 tape that generated the response from Animal Control, and stated that from his review of the incident, various options for capturing the dog were considered. In his opinion, the decision to dispatch the dog was warranted in the interest of public safety. Animal Control Supervisor, Dean Lambert read a detailed summary of the incident, including the call received on 12/18/13 from Stanly County Communications reporting an aggressive dog and what took place upon arrival to the scene. The board reviewed and discussed a December 22, 2013 Stanly News and Press article and Commissioner Ascitutto read a list of questions/concerns from a general public citizen, Wes Herlocker. After discussion and comments, there was a consensus among the board that Animal Control staff handled the case properly and was commended for their difficult actions. Board Members were then made aware of another Animal Control issue concerning two horses that are

being monitored and currently under Veterinarian care due to a neglect situation. After discussion, Dr. Amy Jordan added that hopefully the current intervention process will work. Pictures of the horses were made available to the board.

Director Joyner updated the board on the agency's personnel status informing them that Karen Hatley, Accounting Technician for the Health Department retired as of 12/31/13. He proceeded to explain that he made the decision to promote from within the Health Department, transferring Tammy Morgan from a Processing Assistant position to the Accounting Technician position. Recruitment for the position left vacant will take place within the next few weeks. Board Members were reminded that three additional vacancies currently include an additional Animal Control Officer, PHN Supervisor and Processing Assistant in the Home Health Program.

Reports on expenditures and revenues along with performance reports for all Health Department programs as of 11/30/13 were reviewed. Mr. Joyner explained that figures and performance statistics are at expected levels at 42% into the fiscal year. He reminded everyone that revenues in the Animal Control Program reflect an increase due to civil penalties collected but since these funds will be transferred to the school system, final figures for Animal Control will not include these revenues. In the performance measures, Director Joyner explained that clinic numbers reflect a decrease in patients seen due to several holidays during the reporting period. The employee wellness program for Stanly County employees and their dependants covered by the county insurance plan was discussed and board members were informed that approximately 75 visits were made in December, which is showing consistent utilization of the program. Patti Lewis, Physician Extender for the Health Department and all staff involved with the clinic were commended, and board members were informed that a satisfaction survey will be made available in the future.

NEW BUSINESS

The budget process for FY14-15 was discussed and the Health Director requested that a budget committee comprised of at least three board members be appointed. Chairmen Faulkner explained that this committee, as in the past would attend a meeting with the Health Director and key department personnel to review the proposed budget before submission to the entire board, which has proven to be very helpful. Mr. Ric Cain, Mr. Carter and Larry Faulkner all volunteered to serve on the committee.

Community Outreach Supervisor, Becky McKeon, RN shared information on Obstetric Care Management (OBCM) and Care Coordination for Children (CC4C) services that are offered through Health Department community outreach staff which consist of two Social Workers and two Public Health Nurses. Mrs. McKeon utilized a power point presentation to outline services provided through these programs, which serves mothers-to-be who are eligible for Medicaid and are having high-risk pregnancies or pregnancy complications (OBCM) and targets high-risk, high-cost children from birth to age five for care management (CC4C). Board members were made aware that both these outreach programs are part of the Community Care of North Carolina, specifically the Southern Piedmont area which serves Stanly, Rowan and Cabarrus Counties, with goals to 1) improve health outcomes and reduce care costs for Medicaid, 2) promote integrated communities of care using the medical home, evidence-based medicine, and health information technology, and 3) support patients through the continuum of care, providing

care management services to high-risk, chronically ill patients. After time was allowed for questions/comments, etc. Dr. Jordan suggested the possibility of making a 24 hour call number available for clients who participate in the outreach programs. Mrs. McKeon agreed to check into this consideration and then was thanked for her presentation.

An update on new regulations regarding carbon monoxide detectors in lodging establishments was presented by Environmental Health Supervisor, David Ezzell. He explained that on 4/16/13 an elderly couple was found dead in their room (#225) at the Best Western Plaza in Boone, N.C., and on 6/08/13 in the same room, an 11 year old boy was found dead and the mother unconscious. An investigation revealed that the hotel had replaced the pool heater and the equipment room is located below room #225. No permits had been obtained for the installation and consequently no inspections were conducted. Investigation results noted were multiple deficiencies in the installation of the heater and multiple routes of entry for CO, a void in the ceiling of the equipment room and through the HVAC unit. As a result of the three deaths and investigation findings, the general assembly enacted session law 2013-413 which requires that all lodging establishments install CO detectors in every enclosed space that shares a common wall, floor or ceiling that have a fossil fuel burning device by October 1, 2013. Mr. Ezzell explained that lodging establishments include motels, hotels, tourist homes and Bed & Breakfast Homes and Inns. To assure compliance with the new requirements, effective 10/1/13 Environmental Health Specialists must add carbon monoxide detector compliance verification to routine lodging facility inspections. He added that all new establishments will be required to meet the law but will be handled through the offices of Inspections and the Fire Marshall's office until after construction is complete. After discussion, Mr. Ezzell added that currently in Stanly County there are 6 lodging facilities, 1 bed and breakfast, 1 summer camp and 1 hotel with an indoor pool.

OTHER BUSINESS

Director Joyner informed everyone that on December 20th, he and Accreditation Coordinator Patricia Hancock, along with Board of Health Chairman Larry Faulkner attended a formal presentation from the N.C. Health Department Accreditation Board in Raleigh. At that meeting, the Stanly County Health Department was awarded Re-Accreditation for the period of 12/20/13 to 12/20/17. The Health Director expressed appreciation for all of the hard work of staff as well as board members, including Chairman Faulkner for traveling and attending the presentation representing Stanly County.

Board Members were made aware that all county employees participated in the yearly performance appraisal process and review of all job descriptions during the month of December, 2013. The Health Director added that employee job descriptions are reviewed annually to keep their responsibilities current and are part of the performance review process in December of each year. Chairman Faulkner explained to the board that Director Joyner's Job Description along with a Performance Appraisal has been forwarded to all Board of Health members, and the County Manager for their review and input. He added that a Closed Session would take place at the end of the February board meeting where discussion would take place to finalize the review process of the Health Director.

With no further business to discuss, Dr. Mauldin made a motion for adjournment. The motion was seconded by Mr. Ascuitto and passed by the board.