



## Stanly County Health Department

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### ***STANLY COUNTY BOARD OF HEALTH***

**May 5, 2016**

#### **Meeting Minutes**

The Stanly County Board of Health met on May 5<sup>th</sup>, 2016 at 7:00 p.m. in the Conference Room of the Stanly County Health Department. All Board Members were present with the exception of Conrad Carter, Debora Norris and Dr. Joan Eudy. Staff Members present were Dennis Joyner, Health Director, Judie DeMuth, Debbie Bennett, David Ezzell, Patti Lewis, Becky McKeon and Tammy Morgan.

Chairman Faulkner called the meeting to order and after welcoming those present entertained a motion for approval of the April 7<sup>th</sup>, 2016 board meeting minutes. A motion to approve the minutes as presented was made by Shirley Lowder, seconded by Ric Cain and approved by the board.

With no general public in attendance, no comments were noted under Public Comments and the meeting was turned over to the Health Director.

#### **HEALTH DIRECTOR'S REPORT**

Board Members were updated on the agency's personnel status with the Health Director informing them that since the vacant Animal Control Officer position has been posted, a total of 10 applications have been received with at least six applicants meeting minimum qualification requirements. Interviews should begin within the next couple of weeks in an effort to fill this position with the most qualified applicant.

Reports on expenditures and revenues along with performance reports for all Health Department programs as of 3/31/16 were reviewed. Mr. Joyner explained that at 75% into the year most figures are at expected levels, with revenues at 86% mostly due to cost settlement funds that were received earlier in the year. Performance measures reflected consistent numbers, with the number of patients seen through the Employee Wellness Clinic up from the previous month. Patti Lewis explained that this increase is due to a large number of employees presenting with allergy issues.

#### **NEW BUSINESS**

The Health Department budget for FY16-17 was presented by the Health Director who thanked Budget Committee Members Larry Faulkner and Ric Cain for meeting on April 22<sup>nd</sup> to review the budget before presentation to the entire board. Director Joyner explained that proposed budget figures include a 6.6% increase from the FY15-16 adopted budget, with a net request of a 9.3% increase in county funding from the current year adopted budget. The increase in funding is primarily due to the replacement of a vehicle and replacement of computer tablets. Highlighted budgetary items were discussed with Board Members as follows:

1) **Overall Department** - Salary allocations are projected at current rates and any adjustments are due to customary probationary increases for qualifying employees. As a result of current year merit adjustments and increases in various fringe benefits for the county (health insurance, etc.) most programs budgets reflect corresponding adjustments.

There are several recommended service fee changes in program areas, with recommendations based on the cost of the services (staff time and/or supplies and materials), review of allowable reimbursements and review of comparable fees in our area. Fee changes are primarily related to increases in cost for certain vaccines and supplies.

Enhancement requests in the General Health Budget include a vehicle replacement and interior painting of hallways. The budget also reflects a \$32,000 decrease in State programmatic funding, and includes budgeting \$40,000 less in Medicaid Cost Settlement revenue due to projected DMA formula changes for calculating cost settlements.

2) **Animal Control Program** - Budget request is below the current year due to a vehicle replacement this year but not in next year's requested budget. Enhancement requests include painting/sealing kennel walls with \$5,300 allocated from the Animal Control Fund Balance (Henderson Donation) for the spaying/neutering of animals pulled by approved local rescue groups.

3) **Environmental Health Program** - Request is below the current year allocation primarily due to not having vehicle replacement costs in the new budget.

4) **Dental Clinic** - Request is essentially the same as the current year budget with approximately \$287,000 budgeted from Medicaid cost settlement revenues to make this budget "cost neutral." Cost settlements funds are expected to exceed the projected amount.

5) **Home Health Program** - Reflects an increase of \$259,768 which is primarily due to increases in therapy coverage and costs. During the current year, approximately \$100,000 has been transferred from the Home Health Fund Balance to cover therapy costs. Currently, the program has a 74% increase in speech therapy visits, 11% increase in occupational therapy visits and a 3% increase in physical therapy visits. Becky McKeon, RN explained that some of the increase in referrals for speech therapy was due to referrals from the Care Coordination for Children Program (CC4C). There is a plan to utilize an employment agency to hire some existing therapy contractors to consolidate contracts and improve administrative efficiency. The amount of \$100,000 is budgeted from the Home Health Fund Balance but may not be needed depending on other Medicare, Medicaid and insurance revenues generated during the year.

6) **Fund Balance Usage** - A total of \$80,000 from the Dental Fund Balance, \$20,000 from the Medicaid Settlement Fund Balance and \$5,300 from the Animal Control Fund Balance is requested to help support shared overhead and administrative expenses of the department.

Director Joyner explained that he has met with the County Manager who has preliminarily reviewed the proposed budget. After comments, questions, and discussion from the board, Dr. Norwood made a motion to approve recommending the proposed FY2016-17 budget as presented to county administration. Dr. Dunlap seconded the motion, which was approved by the board.

Board Members reviewed and discussed the requested Fee Schedule for FY2016-17, with Director Joyner explaining that changes are minimal. In the Animal Control Program three redundant \$75 reclaiming fees were deleted, with no changes in the Dental Clinic and Home Health Program. The General Clinic Fee Schedule included minimal increases for a few supplies and vaccines. David Ezzell, Environmental Health Supervisor explained that several changes were recommended in his program due to new on-site evaluations which require a field visit and several new fees for inorganic and organic chemistry testing due to lab cost changes. After discussion, Mrs. Shirley Lowder made a motion to approve the proposed Fee Schedule for the new fiscal year, with Dr. Dunlap seconding the motion, which passed by the board.

### **UNFINISHED BUSINESS**

The Health Director informed the board that an orientation for new board member, Dr. Tom Norwood took place on April 14th. All board members were extended an open invitation to visit the Health Department at their discretion.

### **OTHER BUSINESS**

Director Joyner thanked Mrs. Shirley Lowder, Dr. Dunlap and Mr. Ric Cain for their attendance at the State of the County Health Expo that took place at the Agri Civic Center on May 3rd, with approximately 400 attending. Several staff members worked to make the expo successful and the Health Director expressed appreciation to them also. Mrs. Lowder expressed her appreciation of the presenter, Kevin Hines who shared his personal suicide attempt and discussed various mental health issues. She also requested consideration for Mr. Hines to possibly give another presentation at a later date.

Everyone was reminded of rabies clinics taking place throughout the county during the month of May. Copies of the 2016 Stanly County Annual Rabies Vaccination Clinic schedule were distributed to board members at the April board meeting.

Several bills currently being introduced to congress were discussed and included a legalizing syringe exchange program, establishing a statewide standing-order for opioid drug overdose kits and state protocol changes for managing rabies exposures. More information will be shared when additional details are made available.

With no further business to discuss, Mrs. Lowder moved to adjourn the meeting. The motion was seconded by Mr. Cain and passed by the board.